

WILSON TOWNSHIP
MEETING OF THE BOARD OF TRUSTEES
July 13 2016

CALL TO ORDER: Jeff Argetsinger, as acting chair, called the meeting to order at 6:00 PM.

- A. **ROLL CALL:** Present: Treasurer Kerri Reinhardt, Clerk, Marilyn Beebe, Trustee Jeff Argetsinger, and Trustee Louie Fall. Absent: Supervisor Todd Sorenson.
- B. **READING OF MINUTES:** **Moved** by Fall, **second** by Reinhardt to approve the minutes from the June 8, 2016 regular meeting of the Board of Trustees. Discussion: None. **Voice vote: Ayes - 4, Nays - 0. Absent – 1. MOTION CARRIED.**

C. **TREASURER’S REPORT/CLERK WARRANTS:**

Treasurer –Balances as of July 14, 2016:

General Money Market (Charlevoix State Bank)	407,784.77
General Checking (Charlevoix State Bank)	524.24
Sewer Escrow Money Market (Charlevoix State Bank)	11,254.46
Tax Account Money Market (Charlevoix State Bank)	27,659.71
Tax Checking (Charlevoix State Bank)	504.83
General Money Market (Huntington Bank)	102,753.11
Total Checking/Savings	550,481.12

CLERK –June/July warrants for payment: checks numbering 5087 - 5104 totaling \$34,107.37 (includes an E-Pay amount of \$1,480.14 to Charlevoix State Bank for Federal payroll liabilities and \$258.21 to the State of Michigan for Michigan payroll liabilities).

Moved by Fall, **second** by Argetsinger to approve the treasurer’s report and all requests for payment. Discussion: Add to total check amount a vendor check #5104 to Louie Fall in the amount of \$184.70. **Roll call: Ayes Fall, Argetsinger, Beebe, Reinhardt. Nays – none. Absent: Sorenson. MOTION CARRIED.**

D. **Additions to the Agenda: None.**

E. **CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:**

1. Healey Road Special Assessment District: The Healey Road Special Assessment District was not approved. The results were:

- 9 parcel owners voted yes (25%)
- 22 parcel owners voted no (61.11%)
- 5 parcel owners did not vote (13.89%)

The board discussed an engineer’s estimate to apply Afton Stone to the 0.74 miles on Healey Road. Reinhardt **moved** to go forward with removing the existing pavement and applying 4” of Afton Stone to the 0.74 miles on Healey Road, at an estimated cost of \$31,500, **second** by Argetsinger. Discussion: Fall asked who would be removing the existing black top. Argetsinger stated that the county said they would remove the black top at no charge to the township. . **Roll call: Ayes Fall, Argetsinger, Beebe, Reinhardt. Nays – none. Absent: Sorenson. MOTION CARRIED.**

F. **PUBLIC HEARING/CORRESPONDENCE:** Bay Township newsletter was distributed.

G. COMMITTEE REPORTS

1. Supervisor's Report (Todd Sorenson):
 - a. Audit: Sorenson, Beebe, and Reinhardt met with the auditors last week and provided the information required to begin the audit process.
 - b. Surety Bond for Treasurer: The County decided that they will no longer provide a surety bond for township treasurers, which will be needed for winter tax collection. Sorenson will be contacting the township's insurance carrier to see what is needed.
 - c. Deer Lake Association: Noted that an attempt is being made to restart a Deer Lake Association in the hopes of paying for the cost of removing beavers and invasive plants out of the lake.
 - d. Swimmer's Itch Study: Sorenson reported that a swimmers itch study is being conducted on Deer Lake. The cost is typically \$500 for supplies. The board members questioned if the university was covering the \$500.
2. Planning Commission (Jeff Argetsinger): No meeting.
3. Zoning Board of Appeals (Marilyn Beebe): No meeting.
4. MTA (Jeff Argetsinger): Off road vehicle road access discussion. A representative from Triston Cole's office was in attendance with an update on a bill that is currently waiting for passage that will open up M55 north to the UP for ORV use.
5. Cemetery (Jeff Argetsinger):
 - a. A downed tree was removed from Knup Cemetery and one has fallen over on to the fence at Lewis Cemetery.
6. Township Park and Hall (Louie Fall):
 - a. Location of park sign discussed. Decided that the best spot would be near the flag then the light can illuminate it and the flag.
 - b. Fall talked to the engineer regarding the Afton Stone that is being removed from the parking lot during the paving process. Fall thought that the Afton Stone could be applied to Zinc Road however the engineer said that they were going to reuse it.
 - c. Fall stated that as he is responsible for park maintenance and as such if there was anything that needed to be done, he should be notified. As far as the watering of the lawn, he stated that he couldn't see the benefit of one small section of the lawn being green while the rest is brown.
7. Roads:
 - a. Brining being done this week.
 - b. Traffic count on Bergmann Road.
 - c. Fall noted that the county has been working on Zinc Road. They have widened the road and put in more collecting ponds.

H. UNFINISHED BUSINESS

1. Parking Lot: In progress.
2. Grants: No update.
3. Internet: No update.
4. Furnace: Fall reported that the contractor is shooting for the middle of July. He will contact him again.
5. Carson Road: Approved at the last meeting.
6. Administrative Policy: **Moved** by Argetsinger with **support** by Reinhardt to approve the changes to the Wilson Township Administrative Policies and Procedures Manual with the inclusion of ACH verbiage. Ayes: 4. Nays – 0. Absent – 1. Motion Carried.

I. **NEW BUSINESS:**

1. Automated Clearing House – Electronic Transactions for Township Funds: **Moved** by Reinhardt with **second** by Beebe to adopt Resolution #11 authorizing use of Automated Clearing House (ACH) arrangements and electronic transactions of funds. **Roll call: Ayes Fall, Argetsinger, Beebe, Reinhardt. Nays – none. Absent: Sorenson. MOTION CARRIED.**
2. Deer Lake Association: Discussed previously.

J. **ANNOUNCEMENTS: None**

- K. **ADJOURNMENT:** With no further items on the agenda, Fall **moved** to adjourn at 7:15 PM, **second** by Beebe. **All Ayes of those present. Motion Carried.**

Respectfully submitted,

Marilyn L. Beebe, Clerk