

Wilson Township  
Meeting of the Board of Trustees  
March 21, 2018  
DRAFT

**CALL TO ORDER** Todd Sorenson, Supervisor called the meeting to order at 6:00 PM and led the Pledge of Allegiance. Present: Roll call: Supervisor Todd Sorenson, Clerk Marilyn Beebe, Treasurer Kerri Reinhardt, Trustee Jeff Argetsinger, and Trustee Louie Fall.

Guests: Cheri Leach, Monica Kroondk, Hannah Sanderson, Glenn Catt, and Ron Reinhardt.

**READING OF MINUTES** *Motion by J. Argetsinger, second by L. Fall to approve the minutes from the February 13, 2018 meeting of the Board of Trustees. Discussion: L. Fall asked about the Parks grant for the Gazebo walkway as he thought the grant was going to be for the walkway to the lake. T. Sorenson reminded Louie that it was discussed and decided at the February meeting that since the township didn't have the funds to construct the walkway to the lake, the gazebo walkway was applied for instead. Passed by affirmative unanimous vote of Board Members.*

**TREASURER'S REPORT** **Treasurer's report as of February 28, 2018**

Charlevoix State Bank	
General Money Market	\$ 53,512.76
General Checking	\$ 2,615.45
Sewer Escrow Money Market	\$ 11,273.22
Tax Account Money Market	\$ 235,710.26
Tax Account Checking	\$ 15,785.75
Huntington Bank	
General Money Market	\$ <u>248,294.36</u>
Total Checking/Savings	\$ 567,191.80

**CLERK WARRANTS** **February/March warrants for payment:** Checks numbering 5572 – 5592 totaling \$14,271.40 (includes an E-Pay of \$1,571.86 to Charlevoix State Bank for Federal payroll liabilities and \$859.01 to the Michigan Department of Treasury for Michigan payroll liabilities).

*Motion by T. Sorenson, second by L. Fall to approve the treasurer's report and clerk warrants for payment. Discussion: None. Passed by affirmative unanimous roll call vote of Board Members.*

**CITIZEN'S COMMENTS / OATHS OF OFFICE / PRESENTATIONS** **Raven Hill:** Cheri Leach with Raven Hill presented to the board that Raven Hill has been selected as one of six sites in Michigan to host a Water/Ways statewide exhibit tour for 2018-19. The exhibit runs for six weeks – August 11 – September 23, 2018. Cheri also reported that property at the bottom of Fuller Road has been purchased. They have applied to the DEQ to put a platform along Deer Creek.

**Boyne Area District Library:** Monica Kroondyke, Assistant Director of the Boyne District Library was present to give an annual update of programs currently being offered and future programs that are being planned. 2018 is the 100<sup>th</sup> birthday of the library. A recent donation to the library from the Mary K. Peabody Foundation is going to be used to finance a book mobile / hotspot.

**Charlevoix County Commission:** Ron Reinhardt, District#3 County Commissioner gave a county update.

- Reported that the road commission will be getting \$350,000 more in 2018 than what was planned.
- Park Millage grants will be awarded April 11<sup>th</sup>.
- The County Board of Commissioners is considering combining the Parks Dept. with the Planning Commission

**PUBLIC HEARING /  
CORRESPONDENCE**

**Commercial Rehabilitation District Public Hearing for Save A Lot:** Hannah Sanderson, with NLEA, reported that the Commercial Rehabilitation District application for Save A Lot is ready to be submitted to the county for consideration. The county has 28 days to act on the application. Opened to public comment at 6:33 PM. Mr. Glen Catt gave an update on the project – sites are cleaned up and tanks are out of the ground. He is hoping to begin construction to open in the store in the fall. Closed to public comment at 6:38 PM. One letter was received from Mr. John Haggard in support of the Catt Development Rehabilitation District.

*Motion by J. Argetsinger, second by L. Fall to adopt Resolution #4 of 2018 – Resolution Establishing Commercial Rehabilitation District. Discussion. None. Passed by affirmative unanimous vote of Board Members.*

**Michigan Township Participating Plan:** Mr. Mike Morin, Risk Control Representative performed a risk management inspection last week. The township’s general operations were reported to be within the recommended guidelines. Mr. Morin did recommend that the clerk and treasurer appoint deputy clerks in the event either were unable to perform their duties.

**Jordan Valley EMS Authority:** A copy of the proposed 2018/19 Jordan Valley EMS Authority’s budget for was sent to the township as directed under the Articles of Incorporation.

**COMMITTEE  
REPORTS**

**Supervisor** – Todd Sorenson

- Discussed throughout the meeting

**Planning Commission** – Jeff Argetsinger

- Reviewed and approved with conditions site plan reviews for Robert & Randy LaVanway and Bulmann Dock.
- Mr. Guy White asked for consideration to build storage building on his property. The Planning Commission told him that due to the Wilson Township Zoning Ordinance and Master Plan, there was nothing they could do for him.

**Zoning Board of Appeals** – Marilyn Beebe

- No meeting.

**MTA** – Jeff Argetsinger

- Elected Leaders Summit – affordable housing was the topic of the meeting.

**Cemetery** – Jeff Argetsinger

- Signed back up for Wreaths Across America. Jeff received a certificate of appreciation from the organization.

**Township Park & Hall** – Louie Fall

- Took old folding chairs to Challenge Mountain.
- Fire Extinguishers – one is not working. Todd will order another.

**Roads** – Todd Sorenson

- Discussed in Unfinished Business.

**UNFINISHED  
BUSINESS**

**Wilson Road:** 2 Estimates from the Charlevoix County Road Commission were provided for board review. One estimate provided costs for 4-inch and 6-inch depths of 23A gravel and Afton stone. The other estimate provided costs for 23A gravel and Afton Stone with 4-inches on flat areas and 6-inches on hill areas. Sorenson will instruct the road commission to put the project out for bids.

**Transmittal of L-4037:** T. Sorenson shared the L-4037 (State Tax Commission Assessment Roll Certification) that spells out taxable and assessed values for Wilson Township, which are the values used in the budget process.

**2017/2018 Budget Adjustments: Resolution #5 of 2018.** Moved by J. Argetsinger and second by L. Fall to adopt Resolution #4 of 2018 to Amend FY 2017/2018 Wilson Township Budget. Passed by affirmative unanimous roll call vote of Board Members.

**2018/2019 Wilson Township Budget:**

- Board of Trustees/Audit – increased for YE 2018 audit
- Treasurer – Combined Office Supplies/Equipment with Tax Preparation with proposed budget of \$3,500
- Park Improvement Fund – Provisions for 2018 \$7,000.
- Roads – Budget monies for Wilson Road gravel project

**Resolution #6 of 2018:** Moved by K. Reinhardt and second by J. Argetsinger to adopt Resolution #5 of 2018 to Approve FY 2018/2019 Wilson Township Budget. Passed by affirmative unanimous roll call vote of Board Members.

**Resolution #7 of 2018:** Moved by K. Reinhardt and second by J. Argetsinger to adopt Resolution #6 of 2018 to Approve FY 2018/2019 Wilson Township Supervisor Salary. Passed by affirmative unanimous roll call vote of Board Members.

**Resolution #8 of 2018:** Moved by K. Reinhardt and second by J. Argetsinger to adopt Resolution #7 of 2018 to Approve FY 2018/2019 Wilson Township Clerk Salary. Passed by affirmative unanimous roll call vote of Board Members.

**Resolution #9 of 2018:** Moved by K. Reinhardt and second by J. Argetsinger to adopt Resolution #8 of 2018 to Approve FY 2018/2019 Wilson Township Treasurer Salary. Passed by affirmative unanimous roll call vote of Board Members.

**Resolution #10 of 2018:** Moved by K. Reinhardt and second by J. Argetsinger to adopt Resolution #9 of 2018 to Approve FY 2018/2019 Wilson Township Trustee Salary. Passed by affirmative unanimous roll call vote of Board Members.

**NEW BUSINESS**

**Zoning of three parcels from an expired 425 District:** 15-015-001-011-20, 15-015-001-011-30, and 15-015-001-011-15. Moved by J. Argetsinger and second by L. Fall to approve assigning zoning district Community Service Commercial (CSC) to parcels 15-015-001-011-20, 15-015-001-011-30, and 15-015-001-011-15. Discussion: None. Passed by affirmative unanimous roll call vote of Board Members.

**Property Transfer: Resolution #11 of 2018:** Moved by K. Reinhardt and second by J. Argetsinger to adopt Resolution #10 of 2018 that authorizes the Township Supervisor and the Township Assessor to waive any and all penalties otherwise levied under MCL 211.27b(1)(d) as otherwise applicable to any person or entity for failure to file a property transfer affidavit under MCL 211.27a(10). Discussion: None. Passed by affirmative unanimous roll call vote of Board Members.

**ANNOUNCEMENTS** None

**ADJOURNMENT** Moved by K. Reinhardt and second by T. Sorenson to adjourn at 8:28 PM. Passed by affirmative unanimous vote of Board Members.

Respectfully submitted,

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Marilyn L. Beebe, Clerk