

Wilson Township
Meeting of the Board of Trustees
October 10, 2018
DRAFT

- PLEDGE OF ALLEGIANCE
CALL TO ORDER** Todd Sorenson, Supervisor called the meeting to order at 6:00 PM and led the Pledge of Allegiance. Present: Roll call: Supervisor Todd Sorenson, Clerk Marilyn Beebe, Treasurer Kerri Reinhardt, Trustee Jeff Argetsinger, and Trustee Louie Fall.
- READING OF MINUTES** Reading of Minutes: *Motion by J. Argetsinger, support by L. Fall to approve the minutes from the September 8, 2018 meeting of the Board of Trustees.*
Discussion: L. Fall stated that a correction needed to be made under the Fall Clean-up. Beebe reported that the correction had been made. Passed by unanimous affirmative vote of Board Members
- TREASURER'S REPORT** Treasurer's report as of September 30, 2018
- | | | |
|---------------------------|----|-------------------|
| Charlevoix State Bank | | |
| General Money Market | \$ | 91,345.15 |
| General Checking | \$ | 1,754.94 |
| Sewer Escrow Money Market | \$ | 11,283.41 |
| Tax Account Money Market | \$ | 9,981.36 |
| Tax Account Checking | \$ | 1,406.39 |
| Huntington Bank | | |
| General Money Market | \$ | <u>248,512.81</u> |
| Total Checking/Savings | \$ | 364,284.06 |
- September/October warrants for payment: Checks numbering 5740 – 5756 totaling \$10,958.06 (includes an E-Pay of \$1,422.24 to Charlevoix State Bank for Federal payroll tax liabilities).
- Motion by L. Fall, support by T. Sorenson to approve the treasurer's report and clerk warrants for payment. Further discussion: None. The motion was passed by unanimous affirmative roll call vote of Board Members.*
- REQUEST TO ADD AN
AGENDA ITEM** Additions to the Agenda:
- Pathway update to Unfinished Business
 - Monica Kroondyk / Boyne District Library to New Business
 - Audit review to Unfinished Business
- BRIEF CITIZEN'S
COMMENTS / OATHS OF
OFFICE / PRESENTATIONS** *None*
- PUBLIC HEARING /
CORRESPONDENCE** Bid Proposals for Plowing:
- 6:05 PM Received from Jim Hellebuyck: \$40 per plow, \$120/hr. to push back snow banks
 - 6:07 PM Received from Hoaglund Services (Eli Hoaglund): \$30 per plow, \$35 per plow with walkway shoveling, salt and sand upon request
- Motion by L. Fall, support by T. Sorenson to accept the low bid of \$30 per plow or \$35 per plow with walkway shoveling, salt and sand upon request from Hoaglund Services for snowplowing at Fall Park. Discussion: L. Fall wanted to make sure that the fire hydrant isn't buried in snow. T. Sorenson noted that the contract addresses the need to keep the hydrant uncovered. The motion was passed by unanimous affirmative roll call vote of Board Members.*
- COMMITTEE REPORTS**
1. Supervisor – Todd Sorenson
 - Submitted and discussed throughout the meeting.
 2. Planning Commission – Jeff Argetsinger
 - The October PC meeting was cancelled.
 - Planners Forum coming up. Jeff will be attending
 - The board discussed a Medical Marijuana Ordinance amendment that planner Scott McPherson reported on. The board was in agreement that

any decision would be tabled to the next meeting pending the outcome of Proposal 1 on the November 6, 2018 General Election.

3. Zoning Board of Appeals – Marilyn Beebe – No meeting.
4. MTA – Jeff Argetsinger
 - Presentation by Tipp of the Mitt.
5. Cemetery – Jeff Argetsinger
 - New cemetery maps have been completed. Todd will get the digitals and give them to Scott.
6. Township Park & Hall – Louie Fall
 - Cut down some trees
 - Will roll the wind curtains up for winter storage.
7. Roads – Todd Sorenson
 - Wilson Road Gravel Project: The county did some gravel repair work on the section on Wilson Road that was recently improved.

UNFINISHED BUSINEPOSSIBLSS

1. Fall Clean-up. As there was some confusion of the date of the clean-up, the board discussed setting a specific day for future clean-ups.
Motion by L. Fall, support by J. Argetsinger to hold future fall clean-ups the last Saturday in September. The motion was passed by unanimous affirmative voice vote of Board Members.
2. Planning Survey: S. McPherson submitted a survey to the board that the PC finalized. Todd will contact KCI (company who does the tax bills and newsletters) to discuss mailing options and pricing. The survey will also be made available on the township website (will need to include a parcel ID number).
3. AMAR: Reviewed the letter that Todd sent to the Department of Treasury regarding the township's recent AMAR and his proposed corrective actions.
4. Boyne Valley Township Authority Meeting: Todd reported on a meeting he attended regarding Boyne Valley Township considering creating a new authority or joining the JVEMSA. No decisions were made at this meeting.
5. Updating the agenda/amending the Administrative Policy: The board meeting agenda will be updated to include "Request to Add and Agenda Item". The Administrative Policy will also be updated to include the change in Section 4.2.2.
6. Gazebo Pathway: Todd reported that the contractor for the pathway requested postponing the start of the project to next spring. Sorenson noted that he contacted the County as funds for the pathway were coming from the Parks Fund. The County said there should not be a problem postponing the project but to let them know the board's decision. The board was in agreement to postpone the project to spring – to not be started before the frost is out of the ground and completed by May 15, 2019.
7. Audit: The audit was reviewed and discussed. The board decided that it was not necessary for the auditor to personally present the audit to the board.

NEW BUSINESS

Boyne District Library: Todd reported that Monica Kroondyk, Director of the Boyne District Library, recently contacted him requesting permission to use the Fall Park parking lot October 24th, November 7th and 21st, and December 5th and 19th for the Bookmobile. The board members discussed and expressed no problems with the library use of the parking lot. Todd will check with Monica to see if they could possibly change one of the dates in November to the night of the November board meeting so the board members could see the Bookmobile.

**ANNOUNCEMENTS /
BOARD COMMENTS**

None

ADJOURNMENT

Motion by K. Reinhardt, support by L. Fall to adjourn at 6:50 PM. Passed by unanimous affirmative vote of Board Members.

Respectfully submitted,

Marilyn L. Beebe, Clerk