

Wilson Township Board of Trustees  
March 20, 2013

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**CALL TO ORDER:** Todd Sorenson, Supervisor called the meeting to order at 7:00 PM.

**ROLL CALL:** Present: Supervisor Todd Sorenson, Clerk Marilyn Beebe, Treasurer Kerri Reinhardt, Trustee Louie Fall, and Trustee Jeff Argetsinger. Absent: None

**READING OF MINUTES:** **Moved by** Louie Fall to approve the minutes from the February 13, 2013 Board of Trustees meeting; **second by** Jeff Argetsinger. Discussion: None. Voice vote: all ayes.  
**MOTION CARRIED.**

**CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:** None

**PUBLIC HEARING/CORRESPONDENCE:** None

**TREASURER'S REPORT/CLERK WARRANTS:**

**Treasurer** – February 2013 month-end balances:

General Money Market (Charlevoix State Bank)	<b>43,220.93</b>
General Checking (Charlevoix State Bank)	<b>396.01</b>
Sewer Escrow Money Market (Charlevoix State Bank)	<b>11,217.08</b>
Tax Account Money Market (Charlevoix State Bank)	<b>207,784.55</b>
Tax Checking (Charlevoix State Bank)	<b>153.30</b>
General Money Market (Huntington Bank)	<b>102,240.31</b>
<b>Total Checking/Savings</b>	<b>365,012.18</b>

**CLERK** –February/March warrants for payment: checks numbering 3975 to 3996 totaling **\$9,293.64** (includes an E-Pay amount of \$1500.00 to Charlevoix State Bank for Federal payroll liabilities and \$253.32 to the State of Michigan for Michigan payroll liabilities).

**Moved by** Jeff Argetsinger to approve the treasurer's report and clerk's warrants for February/March bills totaling \$9,293.64, **second** by Louie Fall. Discussion: none. Roll call: Fall – aye, Argetsinger – aye, Sorenson – aye, Beebe – aye, Reinhardt - aye. **MOTION CARRIED.**

**COMMITTEE REPORTS:**

1. Supervisor: Todd Sorenson. Report submitted and discussed under Unfinished and New Business.
2. Planning Commission: Jeff Argetsinger
  - The PC reviewed the updated road improvement plan and recommended Board approval:
    - Bergman Road is rated the top priority for improvement
    - Discussed removing paved portions of Healey and Snyder Roads returning them to gravel. Residents on the roads will be invited to the May meeting, along with the Road Commission, to discuss the proposal.
    - Fuller Road – discussed need to replace the failing culvert. Todd will talk to Jim Vanek to see if the culvert can be inspected.
    - PC would like to see a 5-year plan from the commission overseeing the county-wide road millage.

**Road Improvement Plan:** The Board discussed road improvements and determined that the 2013/2014 budget would have sufficient funds to improve the Zinc Road entrance at the intersection of Pleasant and Behling Roads, and the gravel improvement to Pleasant Valley Road. Todd will talk to

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Jim Vanek (county road commission) to see if the Pleasant Valley Road gravel project can be done in parts. **Moved by** Todd Sorenson to adopt the 2013 Wilson Township Road Improvement Plan with

- corrections on pages 3, 4, 5, and 7 changing road name BC-EJ Road to Fall Park Road and correcting the number of houses in Wilson Township on East Deer Lake Road from one to two; **second by** Louie Fall. Discussion: none. Roll call: Fall – aye, Argetsinger – aye, Sorenson – aye, Beebe – aye, Reinhardt - aye. **MOTION CARRIED.**
3. MTA: Jeff Argetsinger
    - Brian Kelly from the County Planning Dept. spoke to the group about services the department can provide the townships. Eric Granstaff with Merit will be a speaker at the March chapter meeting.
  4. Cemetery: Jeff Argetsinger
    - Sold eight plots at Todd cemetery
    - Will be scheduling the ground radar at Knup and Lewis cemeteries
  5. Park & Hall: Louie Fall
    - Parcel adjacent to the park - Louie reported that the Dunn property, which is next to the parcel that is adjacent to the park property, may be sold. The buyer may be interested in purchasing the parcel between the park and the house. Todd suggested that perhaps the township could purchase the channel only or part of the parcel. At this point in time, everything is up in the air.
  6. Roads: Todd Sorenson – discussed under PC section.

**UNFINISHED BUSINESS:**

1. Broadband. Todd has started working on a business plan/feasibility study for constructing towers for wireless broadband service.
2. Review and approval of Wilson Township Road Improvement Plan. Discussed in PC section.
3. GASB 54. Still not a lot of clarification on how to set up a fund to be used strictly for hall/park improvements according to GASB 54. Marilyn talked with a representative from Campbell and Kusterer who indicated that only special revenue monies could be set up in funds by this method. Todd will contact another auditor for further direction.

**NEW BUSINESS:**

1. Amend 2013 Budget. **Moved by** Jeff Argetsinger to adopt the resolution amending the 2012/2013 budget as noted below; **second by** Louie Fall. Discussion: none. Roll call: Fall – aye, Argetsinger – aye, Sorenson – aye, Beebe – aye, Reinhardt - aye. **RESOLUTION WAS ADOPTED.**

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
BOARD OF TRUSTEES/OFFICE SUPPLIES/EQUIPMENT \$4,600.00	\$3,500.00	
BOARD OF TRUSTEES/TELEPHONE	\$2,700.00	\$3,500.00
BOARD OF TRUSTEES/INSURANCE (GENERAL LIABILITY)	\$3,400.00	\$5,800.00
BOARD OF TRUSTEES/INSURANCE (WORKERS COMP)	\$1,100.00	\$1,200.00
CLERK/EDUCATION	\$ 200.00	\$ 270.00
TREASURER/TAX PREPARATION	\$2,500.00	\$3,100.00
TREASURER/TELEPHONE	\$1,000.00	\$1,100.00
ASSESSOR/EDUCATION/TRAINING	\$ 300.00	\$ 543.00
ASSESSOR/TRAVEL	\$ 300.00	\$ 450.76
PLANNING COMMISSION/OFFICE SUPPLIES/EQUIPMENT	\$ 300.00	\$ 950.00
BOARD OF REVIEW/TRAVEL	\$ 150.00	\$ 175.00

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CEMETERY/CONTRACT COSTS	\$1,000.00	\$1,915.00
FALL CLEAN-UP/OFFICE SUPPLIES	\$ 300.00	\$ 367.50

2. 2013/2014 Budget. After review and discussion on proposed budget, **Moved by** Louie Fall to adopt the following resolutions; **second by** Jeff Argetsinger:

- Fiscal Year 2013/2014 Wilson Township Budget
- Wilson Township Supervisor/Assessor Salary
- Wilson Township Treasurer Salary
- Wilson Township Clerk Salary
- Wilson Township Trustee Salary
- Clerk – up \$500 for printer

Discussion: none. Roll call: Fall – aye, Argetsinger – aye, Sorenson – aye, Beebe – aye, Reinhardt - aye. **RESOLUTIONS WERE DECLARED ADOPTED.**

3. Planning/Zoning Contract. **Moved by** Jeff Argetsinger to approve the 2013/2014 Planning and Zoning Services Contract (\$36,931.67); **second by** Louie Fall. Discussion: none. Roll call: Fall – aye, Argetsinger – aye, Sorenson – aye, Beebe – aye, Reinhardt - aye. **MOTION CARRIED.**

**ANNOUNCEMENTS:** No announcements

**ADJOURNMENT:** With no further business to come before the Wilson Township Board of Trustees, the meeting was adjourned at 8:58 PM.

Respectfully submitted

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Marilyn L. Beebe, Clerk