

Wilson Township Board of Trustees
Regular Meeting –September 10, 2014

CALL TO ORDER: Todd Sorenson, Supervisor called the meeting to order at 7:00 PM.

ROLL CALL: Present: Supervisor Todd Sorenson, Clerk Marilyn Beebe, Treasurer Kerri Reinhardt, Trustee Jeff Argetsinger, and Trustee Louie Fall. Guests: Ron Reinhardt, County Commissioner and township resident Jim Dunson.

READING OF MINUTES: **Moved** by Jeff Argetsinger with **second** by Louie Fall to approve as presented the minutes from the August 13, 2014 Board of Trustees meeting. Discussion: None. **Voice vote: Ayes – 5, Nays – 0. MOTION CARRIED.**

CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:

1. Ron Reinhardt, Charlevoix County Commissioner

- a. Ron reported that the culvert for the end of Jaquay Road at BC-EJ Road is ready to be installed.
- b. Ron also asked for township input for township roads or portions of roads that could be opened up to ORV use. The county is currently revising the County ORV ordinance and is gathering township input. The board would like to have the township Planning Commission discuss the issue. Ron said it was okay as long as the county was notified by next spring.

2. Jim Dunson

- a. Mr. Dunson was in attendance and addressed the board with his concerns about storm water runoff on his property at the corner of Jaquay and BC-EJ roads. Todd asked Mr. Dunson if he had looked at the Charlevoix County Road Commission Construction report that was handed out. Mr. Dunson noted that he had not. Todd explained that the improvements being done on Jaquay Road are intended to help with the water. Mr. Dunson stated that runoff is the problem as well as the work being done in the road right-of-way. Mr. Dunson stated that he felt that the culvert is not going to solve the problem. He has one and ½ acre of property that is being turned into marsh from erosion – not by the water; and he would like to know what is going to be done about it. Todd stated that he spoke with Mike Skop (Charlevoix County Road Commission) and that Mr. Skop attempted to speak with every property owner adjacent to the construction. Mr. Skop noted that he stopped at Mr. Dunson's house twice but no one answered the door. Todd also stated that the Jaquay Road construction is going to be completed and if Mr. Dunson has a problem with the improvements being done in the road right of way, he needs to contact the State of Michigan.

PUBLIC HEARING/CORRESPONDENCE:

1. Contracts for Road Improvement:

- a. Bergmann Road: Jeff Argetsinger **moved** for the adoption of the following resolution, **supported** by Louie Fall:

WHEREAS Wilson Township has agreed to contract the below listed Contractor, through Charlevoix County Road Commission, to improve the following:

Poquette Leasing: provide all materials, trucking, equipments and labor to supply, load and transport 1,015 tons of 23A MDOT Specification Afton Stone placed on a portion of Bergmann Road, Wilson Township.
October 17, 2014 completion date.

at a Township estimated project cost of \$12,535.25

AND, WHEREAS, Wilson Township has agreed to reimburse Charlevoix County Road Commission for 100% of the total costs incurred from Poquette Leasing completing the aforementioned construction project.

NOW, THEREFORE, BE IT RESOLVED, that the Wilson Township Supervisor and Clerk, and the Charlevoix County Road Commission Manager and Clerk be authorized to sign Project No. 076.3-015.23. Discussion: None. **Roll call:** Fall - aye, Argetsinger – aye, Sorenson – aye, Reinhardt – aye, Beebe – aye. **THE RESOLUTION WAS DECLARED ADOPTED.**

- b. Jaquay Road: Jeff Argetsinger moved for the adoption of the following resolution, **supported** by Louie Fall:

WHEREAS Wilson Township has agreed to contract the below listed Contractor, through Charlevoix County Road Commission, to improve the following:

Paul-Ben LLC: provide all materials, trucking, equipments and labor to supply, load and transport 2,505 tons of 23A MDOT Specification Afton Stone placed on a portion of Jaquay Road, Wilson Township. October 17, 2014 completion date.

at a Township estimated project cost of \$28,932.75

AND, WHEREAS, Wilson Township has agreed to reimburse Charlevoix County Road Commission for 100% of the total costs incurred from Paul-Ben LLC. completing the aforementioned construction project.

NOW, THEREFORE, BE IT RESOLVED, that the Wilson Township Supervisor and Clerk, and the Charlevoix County Road Commission Manager and Clerk be authorized to sign Project No. 076.3-015.24. Discussion: None. **Roll call:** Reinhardt - aye, Sorenson – aye, Argetsinger – aye, Fall – aye, Beebe – aye. **THE RESOLUTION WAS DECLARED ADOPTED.**

TREASURER’S REPORT/CLERK WARRANTS:

Treasurer –August 2014 month-end balances:

General Money Market (Charlevoix State Bank)	251,351.14
General Checking (Charlevoix State Bank)	2,793.15
Sewer Escrow Money Market (Charlevoix State Bank)	11,233.93
Tax Account Money Market (Charlevoix State Bank)	66,633.53
Tax Checking (Charlevoix State Bank)	226.26
General Money Market (Huntington Bank)	102,471.23
Total Checking/Savings	434,709.24

CLERK –August/September warrants for payment: checks numbering 4472 to 4499 totaling \$15,047.80 (includes an E-Pay amount of \$1,533.86 to Charlevoix State Bank for Federal payroll liabilities and \$260.84 to the State of Michigan for Michigan payroll liabilities).

Moved by Fall with **second** by Argetsinger to approve the treasurer’s report and clerk’s warrants for August/September bills totaling \$15,047.80. Discussion: None. **Roll call:** Fall - aye, Argetsinger – Aye, Sorenson – aye, Reinhardt – Aye, Beebe – Aye. **MOTION CARRIED.**

COMMITTEE REPORTS

1. Supervisor: Todd Sorenson. Report submitted and discussed under Unfinished Business

2. Planning Commission: Jeff Argetsinger
 - a. Approved site plan amendment for Boyne Valley Storage Condominiums (Phase I) with conditions
 - b. Jon Jasinski resigned as Chair. Vice Chair John Mathers will move up to Chair. Aaron Nordman was voted in as Vice Chair.
 - c. Dredging canal. Scott provided another quote to dredge the canal for 300,000. Louie thought there are chemicals that are approved by the DEQ to kill off weeds. Todd thought we should talk with Tip of the Mitt about using chemicals to kill off some of the weeds. Todd mentioned that he thought we were considering opening up the end not dredging the entire canal. Todd recommended sending the issue back to PC to discuss limited dredging and weed removal. Todd also suggested and the board agreed to call a Joint meeting in November with the Planning Commission to discuss limited dredging, weed removal, Raven Hill/Visitor Center and ORV use on township roads.
2. ZBA: Marilyn Beebe – no meeting.
3. MTA: Jeff Argetsinger – presentation of oil and gas well drilling / fracking.
4. Cemetery: Jeff Argetsinger
 - a. The tree was removed at Lewis Cemetery but the brush still needs to be cleared in Knup Cemetery.
 - b. Todd mentioned that the township's website now has a cemetery page.
5. Park/hall: Louie Fall
 - a. Louie addressed the runoff from the driveway across the road and wondered if the road commission would be able to put in a culvert and ditching. Todd will talk to the road commission.
 - b. Discussed putting the facility usage calendar on the website. Due to limited access by residents of the internet, the process for reserving the gazebo and pavilion will remain the same.
 - c. Discussed fixing the screens and women's bathroom door knob.
6. Roads: Todd Sorenson
 - a. Jeff noted that there is a washout on Pleasant Valley. He suggested going over the edge of the road into the ditch with Afton Stone would help.

UNFINISHED BUSINESS

1. Fall Clean-up: October 11, 2014 8:00 AM to 12:00 Noon. Ron Reinhardt and Louie will work the clean-up. Tire count will be collected by using the notice cards.
2. Audit: Kerri noticed an error on Page 8. Marilyn will review the report and respond to the auditor with concerns/questions.
3. Park Playground Equipment: Todd reported that the grant process with Lowes has closed for the year. However a new grant program is available and Todd is applying for a \$2,000 grant. The budget for the upgrading, moving, and playground equipment was adjusted: 50 cu ft. of rubber mulch was thought to be needed instead of 30 cu ft.; the cost for installation was increased to \$500 (from \$300); and the cost of the original equipment was added (\$500).
4. Broadband: Air North Communication: Still no word – all of their efforts seem to be located in Cheboygan County.
5. Policies and Procedures: Tabled to the December 2014 meeting.

NEW BUSINESS:

1. We Transfer Contract: **Moved by** Todd Sorenson and **second by** Jeff Argetsinger to approve contracting with “We Transfer” for \$10/month to protect sensitive data that is passed between treasurer / clerk / supervisor. Discussion: none. **Roll call:** Reinhardt - aye, Sorenson – aye, Argetsinger – aye, Fall – aye, Beebe – aye. **MOTION CARRIED.**
2. October Board Meeting: Due to the lack of a quorum at the October board meeting, it was **moved** by Jeff Argetsinger with **second** by Todd Sorenson to change the meeting schedule to reflect the cancellation of the October 8, 2014 Board of Trustees meeting with notices as required. Discussion: none. **Voice vote: Ayes – 5, nays – 0. Motion Carried.**

ANNOUNCEMENTS: None.

ADJOURNMENT: With no further business to come before the Wilson Township Board of Trustees, Louie Fall moved to adjourn, with second by Kerri Reinhardt. **Voice vote: all ayes. MOTION CARRIED.** The meeting was adjourned at 8:39 PM.

Respectfully submitted

Marilyn L. Beebe, Clerk