

Wilson Township Board of Trustees
Regular Meeting (Joint Boards) –November 12, 2014

CALL TO ORDER: Todd Sorenson, Supervisor called the meeting to order at 6:00 PM and opened the meeting with the Pledge of Allegiance.

ROLL CALL: Present: Supervisor Todd Sorenson, Clerk Marilyn Beebe, Treasurer Kerri Reinhardt, Trustee Jeff Argetsinger and Trustee Louie Fall. Also present Ron Reinhardt, Mark Wuerth, Mel Nowland, Jeff Komondy, Norm Vogt, Ray Guzniczak, John Mathers, Aaron Nordman, and Scott McPherson.

READING OF MINUTES: **Moved** by Kerri Reinhardt with **second** by Jeff Argetsinger to approve the minutes from the September 10, 2014 Board of Trustees meeting, Discussion: None. **Voice vote: all ayes. MOTION CARRIED.**

CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:

1. Joint Boards Meeting

- A. Ron Reinhardt, County Commissioner reported on 2013 and 2014 county road commission projects and a summary of the projects completed with the county-wide road millage. Ron also asked for township priorities that the board would like Ron to promote. He would like to have the priorities by January 1, 2015. Several other townships indicated they would like the county to work on accessibility to high speed internet, solve 911 problems, and road shoulders. The group in attendance felt that road conditions and internet access were priorities with Wilson Township. Ron stated that the county may be able help with internet access.
- B. Raven Hill Visitor Center: Scott McPherson reported that Cheri Leach gave an update at the Planning Commission meeting and stated that they are going ahead with private donors instead of asking the township to partner with Raven Hill. Todd asked if any board members would object to sending a letter in support of the project for Raven Hill. No objections were given.
- C. ORV use on township roads: Currently all gravel and non-primary roads are open to ORV use but primary roads in the township aren't. All agreed that the sides of all the township roads (not state primary roads) could be opened up to ORV use.
- D. Park Improvements: Several improvements were discussed.
 - Aquatic weed removal with limited canal dredging. Could be done in stages. Tip of the Mitt would be the best advisor to see what area should be done first and how.
 - Parking lot – paving - possibly in stages
 - Walkways and ADA fishing docks

Next steps: identify the plan and related costs; find out the cost of herbicide; contact the Tip of the Mitt to see if they can assist with a survey to determine the type(s) of weeds that are in the canal.

- E. Clare's Country Corners: Scott gave an update of the status of the environmental clean-up at Clare's Country Corners. The clean-up is slated to begin next spring.

2. Snow Plowing Proposals

- A. 7:00 PM opened bid from Jeff Hellebuyck for snow removal at Wilson Township Park for \$35/per plow (every 3 – 4") with loader prices of \$100/hr. to push back snow banks. **Moved by** Jeff Argetsinger, **second by** Louie Fall to award the 2014/2015 snow plow bid to Jeff Hellebuyck for \$35.00/plow. Discussion: Louie noted that the hydrant needs to be kept clear of snow. Todd said he would include language in the contract addressing the hydrant. **Roll call:** Fall – aye, Argetsinger – aye, Sorenson – aye, Reinhardt – aye, Beebe – aye. **Motion carried.**

PUBLIC HEARING/CORRESPONDENCE: None

TREASURER’S REPORT/CLERK WARRANTS:

Treasurer –September 2014 month-end balances:

General Money Market (Charlevoix State Bank)	263,893.96
General Checking (Charlevoix State Bank)	811.35
Sewer Escrow Money Market (Charlevoix State Bank)	11,234.85
Tax Account Money Market (Charlevoix State Bank)	12,606.55
Tax Checking (Charlevoix State Bank)	226.26
General Money Market (Huntington Bank)	102,483.86
Total Checking/Savings	391,256.83

CLERK –September/October warrants for payment: checks numbering 4500 to 4519 totaling \$11,806.47 (includes an E-Pay amount of \$1,370.10 to Charlevoix State Bank for Federal payroll liabilities and \$232.52 to the State of Michigan for Michigan payroll liabilities).

Moved by Louie Fall with **second** by Todd Sorenson to approve the treasurer’s report and clerk’s warrants for September/October bills totaling \$11,806.47. Discussion: None. . **Roll call:** Fall – aye, Argetsinger – aye, Sorenson – aye, Reinhardt – aye, Beebe – aye. **MOTION CARRIED.**

Treasurer –October 2014 month-end balances:

General Money Market (Charlevoix State Bank)	252,437.27
General Checking (Charlevoix State Bank)	1,671.80
Sewer Escrow Money Market (Charlevoix State Bank)	11,235.80
Tax Account Money Market (Charlevoix State Bank)	10,728.66
Tax Checking (Charlevoix State Bank)	226.26
General Money Market (Huntington Bank)	102,496.92
Total Checking/Savings	378,796.71

CLERK –October/November warrants for payment: checks numbering 4520 to 4556 totaling \$56,181.05 (includes an E-Pay amount of \$1,722.72 to Charlevoix State Bank for Federal payroll liabilities and \$292.04 to the State of Michigan for Michigan payroll liabilities).

Moved by Jeff Argetsinger with **second** by Louie Fall to approve the treasurer’s report and clerk’s warrants for October/November bills totaling \$56,181.05. Discussion: None. . **Roll call:** Reinhardt – aye, Sorenson – aye, Argetsinger – aye, Fall – aye, Beebe – aye. **MOTION CARRIED.**

COMMITTEE REPORTS

1. Supervisor: Todd Sorenson. No report.
2. Planning Commission: Jeff Argetsinger (Jeff was absent from the meeting). Raven Hill Visitor Center update & park improvements discussion.
3. ZBA: Marilyn Beebe – No meeting
4. MTA: Jeff Argetsinger – MTA speaker regarding policies and procedures.
5. Cemetery: Jeff Argetsinger – Jeff indicated that the brush was not cut back enough at Knup Cemetery and he would also like to have the leaves cleaned up. Jeff reported an issue with someone who wanted put in their own marker footing. The ordinance speaks to the process. Todd will put the ordinance in the cemetery section on the township website for better visibility.
6. Park/hall: Louie Fall. Louie talked to the owner of the adjacent property about the dead trees that could fall and damage the hall. The owner said he would get someone to take care of them.
7. Roads: Todd Sorenson. No update.

UNFINISHED BUSINESS

1. Fall Clean-up: Clean-up went good. Louie recommended cutting back on the hours since there doesn't seem to be the need like there used to be. He suggested running it from 9:00 AM to Noon. Todd will talk with American Waste to see if they would have a problem with cutting back on the number of hours.
2. Audit: The audit report indicated that the township is in good financial shape. Results of tests performed revealed no instances of noncompliance or other matters that are required to be reported and no internal control deficiencies were detected.
3. Park playground equipment: Need to make sure the playground equipment just purchased from Louie isn't wolmanized wood treated with arsenic.
4. Broadband: no update
5. Review and update Wilson Township Administrative Policies & Procedures: tabled to the December Board of Trustees meeting.

NEW BUSINESS:

1. Newsletter: Should be ready to be included with the tax bills. Todd will have another article regarding military exemption.
2. Hardship Income Limits: Income limits went up – Todd will update the website.
3. Township Hall: Discussed hall/restroom cleaning and expectations. Louie stated that he would rather just be responsible for the park maintenance. The board discussed hiring someone for regular cleaning of the hall and restrooms and will address the issue again at the December meeting.

ANNOUNCEMENTS: None

ADJOURNMENT: With no further business to come before the Wilson Township Board of Trustees, Todd Sorenson adjourned the meeting at 7:46 PM.

Respectfully submitted

Marilyn L. Beebe, Clerk