

Wilson Township Board of Trustees
Regular Meeting –March 18, 2015

CALL TO ORDER: Todd Sorenson, Supervisor called the meeting to order at 7:00 PM.

- A. ROLL CALL:** Present: Supervisor Todd Sorenson, Treasurer Kerri Reinhardt, Clerk, Marilyn Beebe, Trustee Jeff Argetsinger, and Trustee Louie Fall.
- B. READING OF MINUTES:** **Moved** by Kerri Reinhardt, **second** by Todd Sorenson to approve as presented the minutes from the February 11, 2015 Board of Trustees meeting, Discussion: Beebe noted that the meeting date on the minutes sent for review was changed from the February 12 to February 11. **Voice vote: Ayes - 5, Nays - 0. MOTION CARRIED.**

C. TREASURER’S REPORT/CLERK WARRANTS:

Treasurer – February 2015 month-end balances:

General Money Market (Charlevoix State Bank)	192,075.19
General Checking (Charlevoix State Bank)	374.84
Sewer Escrow Money Market (Charlevoix State Bank)	11,239.48
Tax Account Money Market (Charlevoix State Bank)	325,835.53
Tax Checking (Charlevoix State Bank)	-325,548.17
General Money Market (Huntington Bank)	102,535.67
Total Checking/Savings	306,512.540

CLERK –February/March warrants for payment: checks numbering 4644 - 4674 totaling \$11,392.12 (includes an E-Pay amount of \$1,557.98 to Charlevoix State Bank for Federal payroll liabilities and \$265.92 to the State of Michigan for Michigan payroll liabilities).

Moved by Argetsinger, **second** by Sorenson to approve the treasurer’s report and all requests for payment. **Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.**

D. CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:

1. Veteran’s Pavilion Spokesperson. Individual did not show.

E. PUBLIC HEARING/CORRESPONDENCE: Budget noted under New Business

F. COMMITTEE REPORTS

1. Supervisor's Report (Todd Sorenson): written report presented.
 - a. Will be looking for grants for paving and playground equipment installation
 - b. Contacting NDG for recommendations on channel improvements
 - c. Contacting road commission about culvert at township parking lot
2. Planning Commission (Jeff Argetsinger): Approved special use permit for accessory building.
3. Zoning Board of Appeals (Marilyn Beebe): No meeting.
4. MTA (Jeff Argetsinger): program on asset control. March meeting at Hayes Township Hall (parks millage grants)
5. Cemetery (Jeff Argetsinger): nothing new to report.
6. Township Park and Hall (Louie Fall):
 - a. Park mowing – noted that bids need to be more specific about cleanup costs
 - b. Parking lot – Louie noted that people have been talking about paving the lot since 1993. He stated that he felt that no one would object if the parking lot was paved.
7. Roads: Jeff Argetsinger reported that the gravel roads need grading – Marvon is terrible.

G. UNFINISHED BUSINESS

1. Administrative Plan: Tabled
2. JVEMSA: Sorenson reported that the authority expects to be up and running as of April 1, 2015. There are several issues still being worked on (building rent and insurance, maintenance of building, parking lot).

H. NEW BUSINESS

1. Amend 2014/2015 Budget: **Moved by Reinhardt, support by Fall to adopt Resolution 1 of 2015 to amend FY 2014/2015 Wilson Township Budget** of line items as noted. **Roll Call vote: Ayes: Fall, Argetsinger, Sorensen, Reinhardt, Beebe. Nays: none. Resolution was declared adopted.**
2. Review and approve 2015/2016 Wilson Township Budget.
 - a. 2014/2015 projected income was approximately \$7,800 higher than budgeted, while expenses were lower than anticipated
 - b. 2016 income is expected to be up by about \$5,000 while expenses are expected to be lower. Highlights of budget changes:
 - i. Wages – no increases
 - ii. Board of Trustees – removed cost of audit
 - iii. Clerk – removed cost of internet phone setup
 - iv. Treasurer – anticipating costs for internet to treasurer
 - v. Planning Commission – reduction in wages
 - vi. Elections – change is election wages
 - vii. Park / Hall – change in phone/internet & electric costs
 - viii. Fall Cleanup – reduced costs
 - **Moved by Sorenson with support by Reinhardt to adopt Resolution #2 of 2015 to Approve FY 2015/2016 Wilson Township Budget. Roll Call vote: Ayes: Fall, Argetsinger, Sorensen, Reinhardt, Beebe. Nays: none. Resolution was declared adopted.**
 - **Moved by Sorenson with support by Reinhardt to adopt Resolution #3 of 2015 to Establish Wilson Township Supervisor Salary. Roll Call vote: Ayes: Fall, Argetsinger, Sorensen, Reinhardt, Beebe. Nays: none. Resolution was declared adopted.**
 - **Moved by Sorenson with support by Reinhardt to adopt Resolution #4 of 2015 to Establish Wilson Township Treasurer Salary. Roll Call vote: Ayes: Fall, Argetsinger, Sorensen, Reinhardt, Beebe. Nays: none. Resolution was declared adopted.**
 - **Moved by Sorenson with support by Reinhardt to adopt Resolution #5 of 2015 to Establish Wilson Township Clerk Salary. Roll Call vote: Ayes: Fall, Argetsinger, Sorensen, Reinhardt, Beebe. Nays: none. Resolution was declared adopted.**
 - **Moved by Sorenson with support by Reinhardt to adopt Resolution #6 of 2015 to Establish Wilson Township Trustee Salary. Roll Call vote: Ayes: Fall, Argetsinger, Sorensen, Reinhardt, Beebe. Nays: none. Resolution was declared adopted.**
3. Park/Hall Improvement Fund: A Park Improvement Fund was discussed. Monies have been deposited in the past to be used for park/hall improvements. Discussed need to fix the entrance to the park with a culvert and parking lot paving (could be done in sections). Kerri Reinhardt stated that she was not comfortable with going over \$30,000 with the current budget and proposed road projects. Unanimous vote to move forward with contacting NDG and the county road commission to see what can be done to get the parking lot entrance repaired and an estimate for paving.

4. Joint Meeting: The 2015 joint boards meeting is scheduled for April 8, 2015. At the March PC meeting it was suggested to schedule the joint boards meeting in February. This would provide PC and ZBA budget input prior to the budget meeting.

I. **Announcements: None**

J. **Adjournment: Moved** by Reinhardt, **second** by Sorenson for adjournment. **All ayes. Motion carried.**
Meeting was adjourned at 8:00 PM.

Respectfully submitted,

Marilyn Beebe