

WILSON TOWNSHIP
MEETING OF THE BOARD OF TRUSTEES
September 9, 2015

DRAFT

CALL TO ORDER: Todd Sorenson, Supervisor called the meeting to order at 6:00 PM followed by the Pledge of Allegiance.

A. ROLL CALL: Present: Supervisor Todd Sorenson, Treasurer Kerri Reinhardt, Clerk, Marilyn Beebe, Trustee Jeff Argetsinger, and Trustee Louie Fall.

B. READING OF MINUTES:

- **Moved** by Argetsinger, **support** by Reinhardt to approve as presented the minutes from the August 4, 2015 Special Meeting of the Board of Trustees. Discussion: None. **Voice vote: Ayes - 5, Nays - 0. MOTION CARRIED.**
- **Moved** by Fall, **support** by Argetsinger to approve as presented the minutes from the August 12, 2015 Board of Trustees meeting. Discussion: None. **Voice vote: Ayes - 5, Nays - 0. MOTION CARRIED.**

C. TREASURER'S REPORT/CLERK WARRANTS:

Treasurer – August 2015 month-end balances:

General Money Market (Charlevoix State Bank)	316,441.62
General Checking (Charlevoix State Bank)	1,347.68
Sewer Escrow Money Market (Charlevoix State Bank)	11,245.12
Tax Account Money Market (Charlevoix State Bank)	6,662.36
Tax Checking (Charlevoix State Bank)	101.83
General Money Market (Huntington Bank)	102,625.04
Total Checking/Savings	438,423.65

CLERK –August/September warrants for payment: checks numbering 4820 - 4845 totaling \$12,835.48 (includes an E-Pay amount of \$1,553.80 to Charlevoix State Bank for Federal payroll liabilities and \$264.85 to the State of Michigan for Michigan payroll liabilities).

Moved by Sorenson, **support** by Argetsinger to approve the treasurer's report and all requests for payment. Discussion: None. **Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.**

D. CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS: None

E. PUBLIC HEARING/CORRESPONDENCE: None

F. COMMITTEE REPORTS

1. Supervisor's Report (Todd Sorenson): Written report presented and discussed throughout the meeting.
2. Planning Commission (Jeff Argetsinger):
 - a. Approved site plan review for Wolverine Power Cooperative for a new substation on Peck Road (off Marshall Road). The construction is planned to start the end of September, finishing around the end of May 2016.
 - b. September 2, 2015 PC meeting was cancelled.
3. Zoning Board of Appeals (Marilyn Beebe): No meeting.

4. MTA (Jeff Argetsinger): Program on cemetery liability. Jeff reported on a recommendation from the Michigan Township Participating Plan, that the township should have a contractor agreement with the grave opener. Jeff has contacted the Par Plan to obtain a sample contract (they indicated they could provide sample language) but he has not heard back yet.
5. Cemetery (Jeff Argetsinger):
 - a. Jeff reported that he is meeting with the township's attorney regarding the lot dispute issue.
 - b. Discussion on making duplicate copies of cemetery records. Reinhardt suggested that the records be scanned and attached to the township cemetery software. Beebe volunteered to do the scanning and attaching (will need the software loaded).
6. Township Park and Hall (Louie Fall): Louie reported that he recently talked to Pat Harmon with the Charlevoix County Road Commission about the ditching project at Fall Park. Mr. Harmon indicated to Louie that the road commission wasn't going to do any ditch work until the driveway entrance is moved. Sorenson noted that this was not his understanding. He said that he had contacted NDG and the road commission asking them to start on the ditch so the work is completed by the time it starts to snow. Sorenson said that he will talk to Mr. Harmon.
7. Roads: Moved by Fall with support by Reinhardt to approve the low bid by Sackrider Companies of \$27,552.00 to apply Afton Stone to Wheeler Road (0.80 miles). Discussion: Fall asked if there was a reason for the huge difference in the bid by Sackrider Companies compared to the other bidders. Sorenson stated that he wasn't sure of the reason but that he had contacted Pat Harmon about Sackrider. Mr. Harmon stated that the company is reliable and local. It was noted that Sackrider Companies was used for the Pleasant Valley Road improvement a couple of years ago. **Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.**

G. UNFINISHED BUSINESS

1. JVEMSA: Sorenson reported that the lease between JVEMSA and the City of East Jordan was signed. He also reported that the accountant had resigned for personal reasons. They are looking for a part-time bookkeeper.
2. Administrative Plan: Tabled.
3. Clare's Store: A pre-construction meeting took place today. The construction will cause problems keeping internet running for Treasurer Kerri Reinhardt. The digging process will take about 6 weeks to complete. Sorenson will contact Gordon Compton to see if he could find a site for another pole for the internet.
4. Parking Lot Improvements: Discussed previously.
5. Fall Cleanup – October 10, 2015: Sorenson noted that he is finishing updating deeds and will have the notification cards in the mail by the end of the week.

H. NEW BUSINESS: None

I. ANNOUNCEMENTS: None.

- J. ADJOURNMENT:** With no further items on the agenda, **moved by** Fall with **support by** Argetsinger to adjourn at 6:42 PM. **Voice vote: All ayes. MOTION CARRIED.**

Respectfully submitted,

Marilyn L. Beebe, Clerk