

WILSON TOWNSHIP
MEETING OF THE BOARD OF TRUSTEES
October 14, 2015

CALL TO ORDER: Todd Sorenson, Supervisor called the meeting to order at 6:00 PM followed by the Pledge of Allegiance.

A. **ROLL CALL:** Present: Supervisor Todd Sorenson, Treasurer Kerri Reinhardt, Clerk, Marilyn Beebe, Trustee Jeff Argetsinger, and Trustee Louie Fall.

B. **READING OF MINUTES:**
Moved by Argetsinger, **second** by Fall to approve as presented the minutes from the September 9, 2015 regular meeting of the Board of Trustees. Discussion: None. **Voice vote: Ayes - 5, Nays - 0.**
MOTION CARRIED.

C. **TREASURER’S REPORT/CLERK WARRANTS:**

Treasurer –September 2015 month-end balances:

General Money Market (Charlevoix State Bank)	304,492.19
General Checking (Charlevoix State Bank)	26,064.43
Sewer Escrow Money Market (Charlevoix State Bank)	11,246.04
Tax Account Money Market (Charlevoix State Bank)	11,037.76
Tax Checking (Charlevoix State Bank)	17,556.26
General Money Market (Huntington Bank)	102,637.69
Total Checking/Savings	473,034.37

CLERK –September/October warrants for payment: checks numbering 4846 - 4873 totaling \$113,349.17 (includes an E-Pay amount of \$1,685.32 to Charlevoix State Bank for Federal payroll liabilities and \$282.25 to the State of Michigan for Michigan payroll liabilities).

Moved by Sorenson, **second** by Argetsinger to approve the treasurer’s report and all requests for payment. Discussion: None. **Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.**

D. **CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:**

1. Plowing proposals for winter 2015-2016: Opened 6:10 PM from Jeff Hellebuyck bid of \$35.00 per plow and \$100/hr. for loader services. **Moved** by Fall with **second** by Argetsinger to award the 2015-2016 plowing contract to Jeff Hellebuyck for \$35.00 per plow and”\$100/hr. for loader services. Discussion: none. **Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.**

E. **PUBLIC HEARING/CORRESPONDENCE:**

1. Request for hidden driveway sign: A Wilson Township resident has requested that a “Hidden Driveway” sign be installed at the end of their drive on Behling Road. The CCRC indicated they would order and install the sign but would not pay for it. Sorenson reported that the township could pay for the sign or require the property owner pay for it. **Moved** by Sorenson with **second** by Reinhardt to request that the CCRC order and install a “Hidden Driveway” sign and charge Wilson Township for the cost of the sign. Discussion: None. **Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.**

F. **COMMITTEE REPORTS**

1. Supervisor's Report (Todd Sorenson): Written report presented and discussed throughout the meeting.

2. Planning Commission (Jeff Argetsinger):
 - a. Discussed proposed amendment to several sections of the Cemetery Ordinance.
 - b. Discussed attorney determination regarding a Knup Cemetery lot dispute.
3. Zoning Board of Appeals (Marilyn Beebe): No meeting.
4. MTA (Jeff Argetsinger): Picnic at Whiting Park. Guest speaker State Representative Triston Cole.
5. Cemetery (Jeff Argetsinger): Jeff reported on his meeting with the township's attorney regarding the lot dispute issue. If the aggrieved party pursues the issue, the township may be required to move a burial.
6. Township Park and Hall (Louie Fall): Adjoining parcel property owner to the north of the park cut down the dead trees that were endangering the hall and surrounding park areas.
7. Roads: Wheeler Road – Afton stone gravel work is in progress.

G. UNFINISHED BUSINESS

1. JVEMSA: Hired firm for accounting.
2. Administrative Plan: Beebe provided copies of the Administrative Policies and Procedures Sections 1 and 2 with recommended changes for review and discussion at the November board meeting.
3. Clare's Store: Work is progressing.
4. Parking Lot Improvements: NDG and the Charlevoix County Road Commission will be relocate the North drive and move the existing gravel and grass to the old entrance location. The work will be done this fall.
5. Fall Cleanup: Fall and Beebe work the cleanup and reported no problems. Fall thought the length of the event could be reduced in the future.
6. Grants: At the present time for parking lot improvements, the township has been awarded a county parks recreation grant and a grant from the state for polling place accessibility. Planner Scott McPherson reported that the Charlevoix County Community Foundation grant process may provide additional funds for improvements. The grant needs to be submitted in March.

H. NEW BUSINESS:

1. Township newsletter. The newsletter will be sent with the tax bills in November. Suggestions for articles:
 - a. Grants for parking lot improvements
 - b. Graphing showing road costs vs. millage
 - c. Clare's store update
 - d. Disabled Veterans Exemption
 - e. Wilson Township hot spot
 - f. Survey to detach and return??
 - g. Election for 2016
 - h. Cemeteries update
 - i. Canal dredging?

I. ANNOUNCEMENTS: None.

- J. ADJOURNMENT:** With no further items on the agenda, **moved by** Reinhardt with **support by** Argetsinger to adjourn at 6:45 PM. **Voice vote: All ayes. MOTION CARRIED.**

Respectfully submitted,

Marilyn L. Beebe, Clerk