

WILSON TOWNSHIP  
MEETING OF THE BOARD OF TRUSTEES  
December 9, 2015  
DRAFT

**CALL TO ORDER:** Todd Sorenson, Supervisor called the meeting to order at 6:00 PM followed by the Pledge of Allegiance.

A. **ROLL CALL:** Present: Supervisor Todd Sorenson, Treasurer Kerri Reinhardt, Clerk, Marilyn Beebe, Trustee Jeff Argetsinger, and Trustee Louie Fall. Guest: Ron Reinhardt, County Commissioner.

B. **READING OF MINUTES:** **Moved** by Reinhardt, **second** by Fall to approve as presented the minutes from the November 11, 2015 regular meeting of the Board of Trustees. Discussion: None. **Voice vote: Ayes - 5, Nays - 0. MOTION CARRIED.**

C. **TREASURER’S REPORT/CLERK WARRANTS:**

**Treasurer** –November 2015 month-end balances:

General Money Market (Charlevoix State Bank)	<b>288,594.13</b>
General Checking (Charlevoix State Bank)	<b>472.23</b>
Sewer Escrow Money Market (Charlevoix State Bank)	<b>11,247.92</b>
Tax Account Money Market (Charlevoix State Bank)	<b>10,578.73</b>
Tax Checking (Charlevoix State Bank)	<b>680.94</b>
General Money Market (Huntington Bank)	<b>102,663.42</b>
<b>Total Checking/Savings</b>	<b>414,237.37</b>

**CLERK** –November/December warrants for payment: checks numbering 4901 - 4919 totaling \$20,513.32 (includes an E-Pay amount of \$1,371.34 to Charlevoix State Bank for Federal payroll liabilities and \$235.85 to the State of Michigan for Michigan payroll liabilities).

**Moved by** Argetsinger, **second** by Fall to approve the treasurer’s report and all requests for payment. Discussion: None. **Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.**

D. **CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:**

1. Agenda:
  - a. Agenda item Unfinished Business was amended to include approval of a Cemetery Ordinance Amendment. After discussion it was noted that the amendment had been approved at the November Board of Trustees meeting.
  - b. The agenda item New Business was amended to include a Budget Amendment and review of meeting calendar for 2016.
2. Ron Reinhardt, County Commissioner for District 3 gave a brief update of county business:
  - a. Kevin Shepherd was promoted to Administrator/Human Resources.
  - b. County approved loaning the county millage fund monies (not to exceed \$2.6 M with pay back starting 2016) for improvements in 2016 to East Deer Lake Road (tear up and repave) and Korthase and Ellsworth Roads (wedge and overlay). Sorenson mentioned that he would like to see the county road commission stripe the roads.
  - c. Park Fund reminder. Applications are due February 1, 2016.

E. **PUBLIC HEARING/CORRESPONDENCE:** None.

F. **COMMITTEE REPORTS**

1. Supervisor’s Report (Todd Sorenson): Discussed throughout the meeting.

2. Planning Commission (Jeff Argetsinger): No meeting.
3. Zoning Board of Appeals (Marilyn Beebe): No meeting.
4. MTA (Jeff Argetsinger): Veterans Affairs Director John Hess gave a presentation of the Veterans Affairs Office, staff duties, temporary and/or emergency assistance from funds that may be provided to veterans.
5. Cemetery (Jeff Argetsinger): Jeff reported that he contacted Jeremiah Ecker for a bid for tree removal. He hasn't heard back from him yet. Sorenson suggested that he contact Hammontree Tree Removal.
6. Township Park and Hall (Louie Fall): The north driveway was moved the fence has been restored.
7. Roads: Sorenson reported that he has been getting calls from a resident on Sloop Road (seasonal section) asking to have the road upgraded to county standards. Todd met with the individual to discuss who is responsible for seasonal road conditions. He also noted that the road commission quoted a cost of \$180,000 to bring the road up to county standards.

**G. UNFINISHED BUSINESS**

1. JVEMSA: No issues.
2. Administrative Plan: Reviewed and discussed proposed changes to Sections 1 and 2 of the Administrative Policies and Procedures. With one change to the order of the meeting agenda, the proposed changes were approved. **Moved by** Reinhardt, **second by** Fall to approve Sections 1 and 2 of the Wilson Township Administrative Policies and Procedures (with agenda order change moving the agenda approval after the treasurer's report). Discussion: none. **Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.**
3. Clare's Store: Work is progressing on the construction of the storage building. Reinhardt reported that her internet (some equipment is located on the store site) is sporadic and is currently not working. Todd will look at the setup at the location and then contact Gordon Compton to see what can be done to stabilize the situation.

**H. NEW BUSINESS:**

1. Budget Amendment: **Moved by** Sorenson, **second by** Fall to approve Resolution 10 of 2015 amending FY 2015/2016 Wilson Township Budget, cost center 161 Parks, line item 161.974 Improvement from \$5,000 to \$20,000. **Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.**
2. Meeting Calendar for 2016: **Moved by** Fall, **second by** Argetsinger to approve the 2016 Wilson Township meeting calendar as amended. Further Discussion: None. **Voice vote: Ayes - 5, Nays - 0. MOTION CARRIED.**

**I. ANNOUNCEMENTS: None.**

- J. ADJOURNMENT:** With no further items on the agenda, **moved by** Argetsinger, **support by** Fall to adjourn at 6:39 PM. **Voice vote: Ayes - 5, Nays - 0. MOTION CARRIED.**

Respectfully submitted,

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Marilyn L. Beebe, Clerk