

WILSON TOWNSHIP
MEETING OF THE BOARD OF TRUSTEES
January 13, 2016
DRAFT

CALL TO ORDER: Todd Sorenson, Supervisor called the meeting to order at 6:00 PM followed by the Pledge of Allegiance.

- A. **ROLL CALL:** Present: Supervisor Todd Sorenson, Treasurer Kerri Reinhardt, Clerk, Marilyn Beebe, Trustee Jeff Argetsinger, and Trustee Louie Fall.
- B. **READING OF MINUTES:** **Moved** by Argetsinger, **second** by Reinhardt to approve as presented the minutes from the December 13, 2015 regular meeting of the Board of Trustees. Discussion: None. **Voice vote: Ayes - 5, Nays - 0. MOTION CARRIED.**

C. **TREASURER’S REPORT/CLERK WARRANTS:**

Treasurer –November 2015 month-end balances:

General Money Market (Charlevoix State Bank)	267,640.50
General Checking (Charlevoix State Bank)	27,883.07
Sewer Escrow Money Market (Charlevoix State Bank)	11,248.88
Tax Account Money Market (Charlevoix State Bank)	94,236.92
Tax Checking (Charlevoix State Bank)	563.74
General Money Market (Huntington Bank)	102,676.50
Total Checking/Savings	504,249.61

CLERK –December/January warrants for payment: checks numbering 4920 - 4947 totaling \$11,438.06 (includes an E-Pay amount of \$1,659.22 to Charlevoix State Bank for Federal payroll liabilities and \$275.53 to the State of Michigan for Michigan payroll liabilities).

Moved by Sorenson, **second** by Fall to approve the treasurer’s report and all requests for payment. Discussion: None. **Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.**

D. **CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:** None

E. **PUBLIC HEARING/CORRESPONDENCE:** None.

F. **COMMITTEE REPORTS**

1. Supervisor’s Report (Todd Sorenson): Discussed throughout the meeting.
2. Planning Commission (Jeff Argetsinger): Jeff was absent from the PC meeting but noted that the Master Plan and sign ordinance language were reviewed.
3. Zoning Board of Appeals (Marilyn Beebe): No meeting.
4. MTA (Jeff Argetsinger): No meeting in December. January 25, 2016 is the date of the annual elected leaders summit.
5. Cemetery (Jeff Argetsinger): Worked on clarifying some records.
6. Township Park and Hall (Louie Fall): Louie reported that he worked 16 hours over the 120 annual hours. **Moved by** Sorenson with **second by** Argetsinger to reimburse Louie for 16 hours. **Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.**
7. Roads: Sorenson reported the annual meeting with the Charlevoix County Road Commission is scheduled for Tuesday, January 19, 2016 at 6:00 PM.

G. **UNFINISHED BUSINESS**

1. JVEMSA: Sorenson reported that they are working on the budget.
2. Administrative Plan: Tabled.
3. Clare’s Store: The building is going up.

H. **NEW BUSINESS:**

1. 2016/2017 Budget Review: The proposed 2016/2017 budget was presented. Sorenson asked each board member to review their cost center budget numbers and get back to him with any

changes that are needed. Reinhardt noted that an audit will need to be added to the Board of Trustees cost center. Reinhardt also stated that she has been in contact with Gordon Compton regarding her internet connection. Gordon has suggested that a business account be set up for her internet with Charter and that the equipment that provides the service to her house be replaced. Reinhardt will get some pricing of the project for the budget.

2. Charlevoix County Community Foundation Grant: Planner Scott McPherson is working on a grant from the Charlevoix County Community Foundation to help with the parking lot improvements.
3. Charlevoix County Parks Grant: Sorenson has the Charlevoix County Parks Grant application ready to go. The request will be for \$10,000 to help offset the cost of the parking lot improvements. **Motion by** Argetsinger with **second by** Fall to approve **Resolution 1 of 2016** authorizing the supervisor to cause the data to be prepared for the grant and to sign and file the grant with Charlevoix County on behalf of Wilson Township.

**Wilson Township
Charlevoix County
RESOLUTION #1 of 2016**

WHEREAS, Wilson Township, Charlevoix County has the authority to construct, operate, and maintain Fall Park; and

WHEREAS, Wilson Township, Charlevoix County is requesting **\$10,000.00** appropriation from the Charlevoix County Board of Commissioners; and

WHEREAS, Wilson Township, Charlevoix County desires to repair and improve the Fall Park to meet the needs of users in Charlevoix County;

THEREFORE BE IT RESOLVED by Wilson Township, Charlevoix County, that pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and

BE IT FURTHER RESOLVED that the Supervisor of Wilson Township, Charlevoix County is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the County of Charlevoix.

Roll call: Ayes Sorenson, Fall, Reinhardt, Argetsinger, Beebe. Nays – none. MOTION CARRIED.

I. **ANNOUNCEMENTS: None.**

J. **ADJOURNMENT:** With no further items on the agenda, **moved by** Fall, **support by** Sorenson to adjourn at 6:30 PM. **Voice vote: Ayes - 5, Nays - 0. MOTION CARRIED.**

Respectfully submitted,

Marilyn L. Beebe, Clerk