

WILSON TOWNSHIP
MEETING OF THE BOARD OF TRUSTEES
April 13, 2016

DRAFT

CALL TO ORDER: Todd Sorenson, Supervisor called the meeting to order at 6:00 PM.

A. **ROLL CALL:** Present: Supervisor Todd Sorenson, Treasurer Kerri Reinhardt, Clerk, Marilyn Beebe, Trustee Jeff Argetsinger, and Trustee Louie Fall. Also present: Mark Wuerth.

Louie led the Pledge of Allegiance.

B. **READING OF MINUTES:** **Moved** by Argetsinger, **second** by March 9, 2016 regular meeting of the Board of Trustees. Discussion: None. **Voice vote: Ayes - 5, Nays - 0. Absent – 0. MOTION CARRIED.**

C. **TREASURER’S REPORT/CLERK WARRANTS:**

Treasurer –April 2016 month-end balances:

General Money Market (Charlevoix State Bank)	468,307.54
General Checking (Charlevoix State Bank)	10,177.15
Sewer Escrow Money Market (Charlevoix State Bank)	11,251.67
Tax Account Money Market (Charlevoix State Bank)	606.79
Tax Checking (Charlevoix State Bank)	504.83
General Money Market (Huntington Bank)	102,714.80
Total Checking/Savings	593,562.78

CLERK –March/April warrants for payment: checks numbering 5003 - 5031 totaling \$20,253.98 (includes an E-Pay amount of \$1,807.86 to Charlevoix State Bank for Federal payroll liabilities and \$306.96 to the State of Michigan for Michigan payroll liabilities).

Moved by Fall, **second** by Argetsinger to approve the treasurer’s report and all requests for payment. Discussion: Beebe reported that utility bills from Charter and Great Lakes Energy are being electronically charged to the township’s credit card to eliminate late fees. **Roll call: Ayes Sorenson, Argetsinger, Fall, Reinhardt, Beebe. Nays – none. MOTION CARRIED.**

D. **Additions to the Agenda:**

1. Risk Control / Par Plan report under Public Hearing / Correspondence
2. American Waste proposal for the 2016 Fall clean-up under Public Hearing / Correspondence

E. **CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:**

1. Mark Wuerth asked if the hill leaving Pleasant Valley Road on to Zinc Road had Afton Stone applied. Sorenson reported that the application of Afton Stone was completed. Mr. Wuerth then asked if something could be done about the re-appearing pot holes a little further down Zinc Road from the hill/entrance (on the non-seasonal road portion). Sorenson replied that he will talk to the road commission to see what could be done to alleviate the pot hole problem.

F. **PUBLIC HEARING/CORRESPONDENCE:**

1. 2016 Mowing Bid:
 - 6:10 PM opened bid from Alys Lawncare: \$155 park mowing and \$35 cemetery mowing (each), \$125 for optional Spring or Fall clean-up
 - 6:12 PM opened bid from T&K Lawn Care: \$155 park mowing and \$40 cemetery mowing (each), \$20 optional Spring or Fall clean-up

Moved by Fall, **second** by Argetsinger to award the 2016 Mowing bid to Alys Lawncare with bids of \$155 per park mowing, \$35 per cemetery mowing (each), and \$125 for optional Spring or Fall clean-

up. Discussion: Fall discussed optional dead Ash tree removal in Fall Park. **Roll call: Ayes Argetsinger, Sorenson, Fall, Reinhardt, Beebe. Nays – none. MOTION CARRIED.**

2. Risk Control / Par Plan: Discussed report from Municipal Underwriters of Michigan Par Plan risk assessment recommendations for Wilson Township:
 - Update fire extinguishers in hall: Sorenson will order new fire extinguishers for the hall.
 - Employee manual: After discussion, the board decided that due to the fact that Wilson Township has no full time employees, an employee manual was not needed at this time.
3. American Waste: Moved by Sorenson, second by Argetsinger to approve the contract with American Waste for \$58.00 per compacted yard for the 2016 Fall Clean-up. **Roll call: Ayes Fall, Argetsinger, Sorenson, Reinhardt, Beebe. Nays – none. MOTION CARRIED.O**

G. COMMITTEE REPORTS

1. Supervisor's Report (Todd Sorenson): Discussed throughout the meeting.
 - a. Roads:
 - i. Crozier Road Improvement: Correction to budget to move \$12,000 from Graveling line item to Major Roads (Sorenson to ask road commission for a traffic count)
 - ii. Carson Road: Sorenson will send a note asking residents if they want to turn the road to Afton Stone.
 2. Planning Commission (Jeff Argetsinger): No meeting.
 3. Zoning Board of Appeals (Marilyn Beebe): No meeting.
 4. MTA (Jeff Argetsinger): Presentation by MDOT regarding road improvement projects in the North Region (Traverse City TSC, Gaylord TSC, & Alpena TSC).
 5. Cemetery (Jeff Argetsinger): No update
 6. Township Park and Hall (Louie Fall): Park rules being updated
 7. Roads: Discussed previously

H. UNFINISHED BUSINESS

1. Parking Lot: The updated plan was reviewed and discussed. New lighting will be postponed saving about \$20,500. The Board also discussed replacement fence options and decided that a fence was not needed, saving approximately \$8,000. Fall expressed concern about the timeline for Great Lakes Energy to replace light poles. Sorenson stated that NDG is working closely with Great Lakes regarding the electricity and pole replacement. The deadline to complete the project was moved up one week.
2. Grants: Presentation made to the Charlevoix Community Foundation for a \$10,000 grant. Waiting to hear from the Foundation and from the County for the Parks and Recreation grant.
3. Administrative Plan: Tabled
4. Internet: No update
5. Healey Road: Sorenson is working on a letter to send to residents on Healey Road.
6. Bids for new furnace: Sorenson working on a third bid.

I. NEW BUSINESS:

J. ANNOUNCEMENTS: None.

K. **ADJOURNMENT**: With no further items on the agenda, Fall moved to adjourn at 7:09 PM, second by Argetsinger. All Ayes. Motion Carried.

Respectfully submitted,

Marilyn L. Beebe, Clerk