

WILSON TOWNSHIP
MEETING OF THE BOARD OF TRUSTEES
May 19, 2016

CALL TO ORDER: Todd Sorenson, Supervisor called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

- A. **ROLL CALL:** Present: Supervisor Todd Sorenson, Treasurer Kerri Reinhardt, Clerk, Marilyn Beebe, Trustee Jeff Argetsinger, and Trustee Louie Fall.
- B. **READING OF MINUTES:** **Moved** by Argetsinger, **second** by Beebe to approve the minutes from the April 13, 2016 regular meeting and the April 19, 2016 special meeting of the Board of Trustees. Discussion: None. **Voice vote: Ayes - 5, Nays - 0. Absent – 0. MOTION CARRIED.**

C. **TREASURER’S REPORT/CLERK WARRANTS:**

Treasurer –April 2016 month-end balances:

General Money Market (Charlevoix State Bank)	475,385.04
General Checking (Charlevoix State Bank)	569.22
Sewer Escrow Money Market (Charlevoix State Bank)	11,252.59
Tax Account Money Market (Charlevoix State Bank)	606.79
Tax Checking (Charlevoix State Bank)	504.83
General Money Market (Huntington Bank)	102,727.43
Total Checking/Savings	591,045.90

CLERK –April/May warrants for payment: checks numbering 5032 - 5062 totaling \$27,615.72 (includes an E-Pay amount of \$1,815.54 to Charlevoix State Bank for Federal payroll liabilities and \$306.00 to the State of Michigan for Michigan payroll liabilities).

Moved by Fall, second by Argetsinger to approve the treasurer’s report and all requests for payment. Discussion: Argetsinger asked what M.A.T.S. stood for, which check #5057 was issued to. Noted that M.A.T. S. stands for: Michigan Association of Township Supervisors. Beebe reported that the monthly charge from Charter for the hall internet increased \$15.00. **Roll call: Ayes Fall, Argetsinger, Sorenson, Beebe, Reinhardt. Nays – none. MOTION CARRIED.**

D. **Additions to the Agenda:**

1. Audit 2016 under Public Hearing
2. Cemetery Resolution to New Business

E. **CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:** None

F. **PUBLIC HEARING/CORRESPONDENCE:**

1. Parking Lot Proposals: The bidding process is over and Elmer’s was the only company to bid on the project. The bid came in at \$85,397.00, an increase from the estimated total. **Moved by Sorenson and second by Argetsinger** to award the Fall Park – Parking Lot Rehabilitation to Elmers Crane & Dozer, Inc. for \$85,397.00. Discussion: The original budget for the project was \$75,000; the township was awarded \$40,000 in grant money; and the township general fund will need to cover \$45,397 or an additional \$15,397 over original budget. **Roll call: Ayes Reinhardt, Beebe, Sorenson, Argetsinger, Fall. Nays – none. MOTION CARRIED.**
2. Crozier Rd. Bids and Contract: Reith-Riley Construction was low bidder for the Crozier Road Wedge and Overlay Paving Project at \$115,673.63. **Moved by Sorenson with second by Argetsinger** to adopt a resolution to contract Reith-Riley Construction at a cost to Wilson

Township of \$15,473.13 and authorize Wilson Township's supervisor and clerk to sign Project No. A489.015-034. Discussion: The cost will be split between Boyne Valley Township (\$100,200.50) and Wilson Township (\$15,473.13). **Roll call: Ayes Fall, Argetsinger, Sorenson, Beebe, Reinhardt. The Resolution was declared adopted.**

3. Audit 2016: Reinhardt and Beebe have been contacted by the firm contracted to audit the township funds. A July date has been set for the first meeting.

G. COMMITTEE REPORTS

1. Supervisor's Report (Todd Sorenson): Discussed throughout the meeting.
 - a. Roads:
 - Carson Road: Estimate to convert Carson Road (worn triple seal) to Afton Stone came to \$46,900 with a cost share with South Arm Township totaling \$23,900.00 each. **Moved by Argetsinger with second by Fall** to proceed with the project to convert Carson Road to Afton Stone. Discussion: none. **Roll call: Ayes Reinhardt, Beebe, Sorenson, Argetsinger, Fall. Nays – none. MOTION CARRIED.** Argetsinger commented that he would like to see the township move toward turning gravel roads to hard surface instead of the opposite. Sorenson noted and agreed with the comment.
 - b. JVEMSA: Putting language on the August Primary Election ballot asking for an additional ¼ mil for vehicle replacement. Will be a separate ballot issue from the original ½ mil.
2. Planning Commission (Jeff Argetsinger):
 - a. Election of officers – status quo
 - b. Reviewed minimum square footage requirements. Was the consensus of the board that the minimum square footage does not need to be reduced.
3. Zoning Board of Appeals (Marilyn Beebe: No meeting.
4. MTA (Marilyn Beebe – Jeff Argetsinger was absent): Program by NLEA highlighting services they offer to townships.
5. Cemetery (Jeff Argetsinger):
 - a. Resolution #10 of 2016: **Moved by Reinhardt with second by Argetsinger** to adopt Resolution #10 of 2016, a *Resolution to Change from Cemetery Deeds to Cemetery Lot Certificates*. Discussion: none. **Roll call: Ayes Fall, Argetsinger, Sorenson, Beebe, Reinhardt. The Resolution was declared adopted.**
 - b. Sold one lot in Lewis Cemetery and a burial coming up.
6. Township Park and Hall (Louie Fall):
 - a. Replaced fishing docks due to deterioration
 - b. Furnace replacement: **Moved by Fall with second by Sorenson** to accept the low bid of \$3,975.00 (plus tax) from Lakeside Heating & Cooling for furnace replacement. Discussion: none. **Roll call: Ayes Reinhardt, Beebe, Sorenson, Argetsinger, Fall. Nays – none. MOTION CARRIED.**
7. Roads: Discussed previously

H. UNFINISHED BUSINESS

1. Election: Slow and low turnout – 133 ballots cast.
2. Grants: A total of \$40,000 has been awarded for the parking lot improvements.
3. Healey Road: Letter with return post card has been sent to property owners on Healey Road to determine if they would like to set up a Special Assessment District for improvement to the paved portion.
4. Internet: Sorenson is working with Charlevoix County to bring high speed internet to Wilson Township. However, nothing is guaranteed for about 3 years.
5. Furnace Bids: Discussed under Park & Hall.
6. Carson Road: Discussed under Supervisor's report.

7. Administrative Policy: Board members were provided a draft copy to read over and discuss at the June board meeting.

I. **NEW BUSINESS:**

1. Cemetery Resolution: Discussed under Cemetery update.

J. **ANNOUNCEMENTS:** None.

K. **ADJOURNMENT:** With no further items on the agenda, Fall **moved** to adjourn at 7:07 PM, **second** by Argetsinger. **All Ayes. Motion Carried.**

Respectfully submitted,

Marilyn L. Beebe, Clerk