

WILSON TOWNSHIP
MEETING OF THE BOARD OF TRUSTEES
June 8, 2016
DRAFT

CALL TO ORDER: Todd Sorenson, Supervisor called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

A. **ROLL CALL:** Present: Supervisor Todd Sorenson, Treasurer Kerri Reinhardt, Clerk, Marilyn Beebe, Trustee Jeff Argetsinger, and Trustee Louie Fall. Guests: Grenetta Thomassey and Abbie Hawley from Tip of the Mitt Watershed Council. Ron Reinhardt joined the meeting about 7:00 PM.

B. **READING OF MINUTES:** **Moved** by Fall, **second** by Argetsinger to approve the minutes from the May 19, 2016 regular meeting of the Board of Trustees. Discussion: None. **Voice vote: Ayes - 5, Nays - 0. Absent – 0. MOTION CARRIED.**

C. **TREASURER’S REPORT/CLERK WARRANTS:**

Treasurer –May 31, 2016 month-end balances:

General Money Market (Charlevoix State Bank)	470,464.97
General Checking (Charlevoix State Bank)	811.50
Sewer Escrow Money Market (Charlevoix State Bank)	11,253.54
Tax Account Money Market (Charlevoix State Bank)	606.79
Tax Checking (Charlevoix State Bank)	504.83
General Money Market (Huntington Bank)	102,740.48
Total Checking/Savings	586,382.11

CLERK –May/June warrants for payment: checks numbering 5063 - 5086 totaling \$58,897.02 (includes an E-Pay amount of \$1,568.68 to Charlevoix State Bank for Federal payroll liabilities and \$259.65 to the State of Michigan for Michigan payroll liabilities).

Moved by Argetsinger, **second** by Fall to approve the treasurer’s report and all requests for payment. Discussion: Discussed the vendor bill report that showed Beebe expense reimbursement twice but verified that only one check was issued. **Roll call: Ayes Fall, Argetsinger, Sorenson, Beebe, Reinhardt. Nays – none. MOTION CARRIED.**

D. **Additions to the Agenda:**

1. On-line banking under New Business
2. Retention schedule under New Business

E. **CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:**

1. Tip of the Mitt Watershed Council Presentation: Septic Systems: Grenetta Thomassey and intern Abbey Hawley presented to the board “The Septic Question Project” final report. The report is a grant partnership between the Health Department of Northwest Michigan and Tip of the Mitt Watershed Council and funded by the Michigan DEQ. The project examined septic system policies, identified problems and examined ways to solve them. The final report includes policy options for local units of government to consider. Grenetta also noted that she has provided a short survey for officials to complete about the information in the report. She also invited the board to an open house for community members and local officials to learn about the research the Council has conducted on septic tank policies within Charlevoix County. The open house will be held August 5, 2016 at 4:30 PM in the Charlevoix Public Library.

F. **PUBLIC HEARING/CORRESPONDENCE:** None

G. COMMITTEE REPORTS

1. Supervisor's Report (Todd Sorenson): Discussed throughout the meeting.
2. Planning Commission (Jeff Argetsinger):
 - a. Continued discussion of reducing the minimum square footage requirements. The PC decided to leave the language as is but will be looking at PUD language to address the need for affordable housing.
 - b. Reviewed road ratings. Most roads were downgraded. The PC would like to see a section of Anderson Road completed. Sorenson will contact the county for an estimate.
3. Zoning Board of Appeals (Marilyn Beebe): No meeting.
4. MTA (Jeff Argetsinger): No meeting.
5. Cemetery (Jeff Argetsinger):
 - a. Flags were put up for Memorial Day.
 - b. A headstone in Knup Cemetery needs to be shifted upright. Jeff was authorized to hire someone to do the job.
 - c. Applying some top soil to northeast corner of Todd Cemetery.
6. Township Park and Hall (Louie Fall):
 - a. Repaired and painted several picnic tables.
 - b. Three trees need to be cut down.
7. Roads:
 - a. Healey Road: Post cards regarding the special assessment for road improvement are being returned. Twenty No's have been returned thus far. The decision for Healey Road improvement will be made at the July board meeting.
 - b. Carson Road: Bid tabulation for the Carson Road Afton Stone Project came in at \$49,513.00. Wilson Township's share will be \$24,756.50. **Moved by** Argetsinger with **second by** Fall to authorize Wilson Township (with South Arm Township) and Charlevoix County Road Commission to contract with Poquette Leasing for the Carson Road Afton Stone project at a cost to Wilson Township of \$24,56.50. **Roll call: Ayes Reinhardt, Beebe, Sorenson, Argetsinger, Fall. Nays – none. MOTION CARRIED.**

H. UNFINISHED BUSINESS

1. Parking Lot: Team Elmers has electronically submitted the performance and payment bonds. The agreement still needs to be signed.
2. Grants: County is asking for parks grant contracts to be returned. Todd has not received one yet.
3. Healey Road: Discussed under Roads.
4. Internet: Sorenson noted that there has not been much progress since last month.
5. Furnace: Fall has contacted Dan Peck with Lakeside Heating and Cooling. New furnace installation tentative for June.
6. Carson Road: Discussed under Roads.
7. Administrative Policy: Tabled.

I. NEW BUSINESS:

1. On-line Banking: Reinhardt noted that she has started paperwork to initiate on-line banking with Charlevoix State Bank to be able to print bank statements. Huntington's Bank has also been contacted to start the process with them.
2. Retention: Reinhardt has started going through the treasurer stored files using the treasurer's retention schedule.

J. ANNOUNCEMENTS:

1. Ron Reinhardt gave his commissioner's report.

- a. County is ditching Barber Road to the county line.
- b. Beaver Island: The Sheriff's office, road commission, and transit will share a facility.

K. **ADJOURNMENT:** With no further items on the agenda, Reinhardt **moved** to adjourn at 7:30 PM, **second** by Argetsinger. **All Ayes. Motion Carried.**

Respectfully submitted,

Marilyn L. Beebe, Clerk

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