

WILSON TOWNSHIP  
MEETING OF THE BOARD OF TRUSTEES  
August 10, 2016

**CALL TO ORDER:** Todd Sorenson, Supervisor called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

- A. **ROLL CALL:** Present: Supervisor Todd Sorenson, Treasurer Kerri Reinhardt, Clerk, Marilyn Beebe, Trustee Jeff Argetsinger, and Trustee Louie Fall. Also in attendance, Planner Scott McPherson.
- B. **READING OF MINUTES:** **Moved** by Argetsinger, **second** by Fall to approve the minutes from the July 13, 2016 regular meeting of the Board of Trustees. Discussion: None. **Voice vote: Ayes - 5, Nays - 0. Absent – 0. MOTION CARRIED.**

C. **TREASURER’S REPORT/CLERK WARRANTS:**

**Treasurer** –July 31, 2016 month-end balances:

General Money Market (Charlevoix State Bank)	<b>373,352.01</b>
General Checking (Charlevoix State Bank)	<b>35,294.54</b>
Sewer Escrow Money Market (Charlevoix State Bank)	<b>11,255.41</b>
Tax Account Money Market (Charlevoix State Bank)	<b>5,162.35</b>
Tax Checking (Charlevoix State Bank)	<b>500.37</b>
General Money Market (Huntington Bank)	<b>102,766.17</b>
<b>Total Checking/Savings</b>	<b>528,330.85</b>

**CLERK** –July/ August warrants for payment: checks numbering 5105 – 5141 totaling \$97,996.58. (includes an E-Pay amount of \$1,850.56 to Charlevoix State Bank for Federal payroll liabilities and \$314.95 to the State of Michigan for Michigan payroll liabilities).

**Moved by Fall, second** by Argetsinger to approve the treasurer’s report and all requests for payment. Discussion: L. Fall asked why “Park Wages” is showing on the Voucher/Bill Report under his name. M. Beebe stated that she didn’t know why it was showing as the only expense reimbursement was for internet and for the purchase of trash bags for the township. Beebe will look on QuickBooks to see if there is a problem. **Roll call: Ayes Reinhardt, Beebe, Sorenson, Argetsinger, Fall. Nays – none. MOTION CARRIED.**

D. **ADDITIONS TO THE AGENDA: None**

E. **CITIZENS COMMENTS / OATHS OF OFFICE / PRESENTATIONS:**

1. Challenge Mountain and Knights of Columbus Properties: T. Sorenson reported that he will be attending a meeting to discuss the sale of the Challenge Mountain and Knights of Columbus properties with NLEA. The properties are being considered for a Brownfield Development
2. Planned Unit Development Discussion: Scott McPherson, planner for the township, was in attendance to discuss with the board Planned Unit Developments (PUDs). Scott stated that the Planning Commission has been discussing the need for affordable housing in the area. During the discussions, the suggestion of allowing PUD’s as a means to address the housing issue was being considered. Before the PC invested a lot of time in developing a PUD ordinance, they asked if the board was supportive of such an ordinance. S. McPherson explained to the board that a PUD ordinance is a tool that allows for higher density but lower overhead, thus reduces infrastructure costs. He stated that there is no pressing need nor are there any applications pending. The board was in agreement that the PC should go ahead with developing a PUD ordinance, however, it should be a low priority.

3. Wilson Township 2016 Road Improvement Plan: Board members received the 2016 Road Improvement Plan. Supervisor T. Sorenson stated that the time to discuss the plan is at the all-boards meeting in February – prior to developing the next year’s budget.

#### F. PUBLIC HEARING / CORRESPONDENCE

1. Healey Road: Bids were received for the Healey Road (from Jaquay Rd. to Abernathy Rd.) Afton Stone project. **Moved by** L. Fall with **second by** J. Argetsinger to award the Healey Road Afton Stone project to Sackrider Companies at a cost of \$24,250.00. Discussion: J. Argetsinger asked who was going to tear up the existing surface? T. Sorenson stated that he understood that it is part of the contract. K. Reinhardt suggested that T. Sorenson send a letter to the residents on Healey Road who were part of the SAD decision, regarding the graveling project. **Roll call: Ayes Fall, Argetsinger, Sorenson, Beebe, Reinhardt. Nays – none. MOTION CARRIED.)**

#### G. COMMITTEE REPORTS

1. Supervisor's Report (Todd Sorenson): Report submitted & discussed throughout the meeting.
2. Planning Commission (Jeff Argetsinger):
  - a. Special Use Permit from Tim LaCroix and Tim Banfield for an accessory building on Wilson Rd. – approved.
  - b. 2016 Road Improvement Plan
  - c. PUD discussion
3. Zoning Board of Appeals (Marilyn Beebe): No meeting.
4. MTA (Jeff Argetsinger): District library services that are offered.
5. Cemetery (Jeff Argetsinger):
  - a. Removed fallen tree in Lewis Cemetery.
  - b. Considering participating in Wreaths Across America. There are 12 veterans in the three cemeteries. Jeff will be contacting the VFW and veterans’ relatives to see if they are interested in donating to purchase the wreaths.
6. Township Park and Hall (Louie Fall):
  - a. Women’s toilet overran twice during the August election. The septic was pumped out to see if it would help.
7. Roads: Discussed previously.

#### H. UNFINISHED BUSINESS

1. Parking Lot:
  - a. A bill has been received and payment was approved. S. McPherson said he would assist with breaking out the costs for the state grant.
  - b. Fence – L. Fall will put the wooden fence back up at the ends of the park.
  - c. Pavilion: L. Fall reported that there were cracks in the floor of the pavilion and suggested that they are from the construction. T. Sorenson stated that he has a meeting with the contractor and he will discuss the issue at that time.
  - d. Utility pole in the parking lot: The utility pole that remains in the parking lot carries Charter’s line. T. Sorenson will call Great Lakes Energy and Charter to see how and when the pole is going to be removed.
2. Grants: With the bill, S. McPherson can complete the Charlevoix County Community Foundation grant, M. Beebe can wrap up the state grand after payment is confirmed, and T. Sorenson will contact the county for reimbursement specifics.
3. Healey Road: Discussed under Roads.
4. Internet: No new update.
5. Furnace: The new furnace has been installed. L. Fall questioned if a permit was needed for the installation - for insurance purposes. T. Sorenson said he would contact the insurance company.

6. Wages, meetings, and travel: Discussed payment for meetings – who gets paid for attending what meetings. To clarify, if the meeting is under the umbrella of a position (i.e. park maintenance, sexton, etc.) then a meeting is considered part of the job and is not reimbursed as an additional meeting. If the supervisor invites board members to a meeting, a determination of reimbursement will be made at that time.
7. Kerri's Internet: Discussed correspondence from Gordon Compton regarding internet equipment improvements for treasurer's internet service. T. Sorenson stated that he had no idea that an electrical and cabling contractor will have to be hired. K. Reinhardt suggested that the equipment be upgraded where it is currently located plus install monitoring equipment. T. Sorenson will contact Gordon Compton to discuss the matter.
8. Primary Election: M. Beebe reported that there were 220 ballots cast (30 were Absent voter ballots) – a very low turnout.
9. Treasurer's Bond: A sample bond schedule for treasurers was received from the county. K. Reinhardt noted that the winter bond will be different and Sorenson needs to investigate further.

I. **NEW BUSINESS:**

1. Fall Cleanup: The Fall Cleanup is coming up – October 8th. T. Sorenson will be sending notification post cards
2. GLE Lights Grant: T. Sorenson reported that he is working on applying for a grant with Great Lakes Energy for parking lot lighting. The grant is due October 1, 2016.

J. **ANNOUNCEMENTS: None**

- K. **ADJOURNMENT:** With no further items on the agenda, J. Argetsinger **moved** to adjourn at 7:52 PM, **second** by K. Reinhardt. **All Ayes. Motion Carried.**

Respectfully submitted,

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Marilyn L. Beebe, Clerk