

Wilson Township Planning Commission
Regular Meeting
December 4, 2013

CALL THE MEETING TO ORDER: Chair Jon Jasinski called the meeting to order at 6:00 PM. John Mathers led the Pledge of Allegiance.

ROLL CALL: Present: Jon Jasinski, John Mathers, Aaron Nordman, Jeff Argetsinger, Mark Wuerth, Ray Guzniczak, and Mel Nowland. Absent: None. Also present: recording secretary Marilyn Beebe and planner Scott McPherson.

AGENDA: The agenda was amended to include review of the 2014 meeting schedule under New Business.

APPROVAL OF MINUTES: **Moved by** Jeff Argetsinger to approve the minutes from the November 6, 2013 Wilson Township Planning Commission as written, **second** by Mel Nowland. Discussion: none. **Passed by unanimous affirmative voice vote of the PC members present.**

CITIZENS COMMENTS ON NON-AGENDA ITEMS: None

NEW BUSINESS

1. Public Hearing Zoning Ordinance Amendment 1-2013: Zoning Ordinance Amendment 1-2013 was presented for approval and recommendation for proposed changes to Sections 2 (Definitions) and 18 (Site Plan Review) for site plan amendments by the Planning Commission and the Zoning Administrator. The proposed changes include gross and usable floor area definitions in Section 2 and an increase in the threshold for an amendment by the PC and Zoning Administrator. Language was also added giving the Zoning Administrator the authority to refer any minor change to the PC.

Opened for public comment at 6:06 PM. No comments. Closed for public comment at 6:07 PM

Moved by Mel Nowland to recommend approval by the Wilson Township Board of Trustees of Zoning ordinance Amendment 1-2013, **second by** Jeff Argetsinger. **Passed by unanimous affirmative voice vote of the PC members present.**

2. Review LED Sign Issues and Ordinances: Scott provided the PC with sample language relating to LED signage. Discussion took place about concerns of LED signs, the current sign ordinance requirements, and regulations governing LED signs the township could enact. Most of the concerns were related to brightness, animation and the area devoted to the LED signs. The PC directed Scott to draft language regulating LED signage and sign height for further review.
3. Meeting Schedule: **Moved by** Ray Guzniczak to approve the 2014 Wilson Township Planning Commission meeting schedule with a reschedule of the January 1, 2014 meeting to January 2, 2014, **second by** Mel Nowland. **Passed by unanimous affirmative voice vote of the PC members present.**

OLD BUSINESS: None.

OTHER COMMUNICATIONS / REPORTS

1. Planner and ZA Report: Submitted and discussed.
2. Uniform Fireworks Ordinance: The PC discussed a proposed uniform fireworks ordinance that Bryan Graham presented at the last MTA Chapter meeting.

ADJOURNMENT: **Moved by** Mel Nowland to adjourn the meeting at 7:11 PM, **second by** Ray Guzniczak. **Passed by unanimous affirmative voice vote of the PC members present.**

Respectfully submitted,

Marilyn Beebe, Recording Secretary

Mel Nowland, Secretary