Wilson Township Planning Commission
Regular Meeting
March 4, 2015

CALL THE MEETING TO ORDER: Chair John Mathers called the meeting to order at 6:00 PM and let the Pledge of Allegiance.

ROLL CALL: Planning Commission (PC) Members Present: John Mathers, Jeff Argetsinger, Mark Wuerth, Ray Guzniczak, Mel Nowland, and Aaron Nordman. Absent: Jon Jasinski. Also present: recording secretary Marilyn Beebe, planner Scott McPherson, and guests Sharon and Mark Osterhouse and Kimm Zamarron.

APPROVAL OF MINUTES:

1. **Moved by** Mel Nowland and **second by** Jeff Argetsinger to approve with accepted changes the February 2, 2015 Wilson Township Planning Commission meeting minutes. Voice vote: Ayes – 6, Nays – 0, Absent - 1. **MOTION CARRIED**.
2. **Moved by** Jeff Argetsinger and **second by** Ray Guzniczak to accept and approve the January 7, 2015 Wilson Township Planning Commission meeting minutes. Voice vote: Ayes – 6, Nays – 0, Absent - 1. **MOTION CARRIED**

CITIZENS COMMENTS ON NON-AGENDA ITEMS: None.

NEW BUSINESS

1. Special Use Public Hearing for Accessory Dwelling at 684 S. Wilson Road, Scott McPherson gave a brief update of the Special Use Permit application by Sharon and Mark Osterhouse for an accessory dwelling on their property on S. Wilson Road. Scott noted that since the proposed use is a special use it must meet zoning ordinance requirements (Section 10.05 and 10.22) for an accessory dwelling and site plan review criteria (Section 18.8).

   Opened to public comment at 6:07 PM.

   Mr. & Mrs. Osterhouse had no comments. Mr. Zamarron noted that he was attending the meeting because he has never been to a city or township meeting.

   Closed to public comment at 6:10 PM.

   Special Use Permit (2015-01) requirements and findings were reviewed and discussed.

   - Section 10:05: All applicable standards were met. **Moved by** Jeff Argetsinger**, second by** Mel Nowland to approve Section 10:05 of Special Use Permit 2015-01. Voice vote: Ayes – 6, Nays – 0, Absent - 1. **MOTION WAS APPROVED.**
   - Section 10.22: All applicable standards were met. NOTE: C-8-d will be applied when permits are issued (deed restrictions). **Moved by** Ray Guzniczak, **second** by Mel Nowland to approve Section 10.22 of Special Use Permit 2015-01. Voice vote: Ayes – 6, Nays – 0, Absent - 1. **MOTION WAS APPROVED.**

   Site Plan Review (SPR 2015-01) Findings of Fact were reviewed and discussed.

   - Section 18.8: All applicable standards were met. **Motion by** Mel Nowland, **second** by Ray Guzniczak to approve Site Plan (SPR2015-01) Review Findings of Fact. Voice vote: Ayes – 6, Nays – 0, Absent - 1. **MOTION WAS APPROVED.**

OLD BUSINESS: None.

OTHER COMMUNICATIONS / REPORTS

1. Jeff Argetsinger gave a Board update:
   a. Clare's site cleanup is moving forward
   b. Board approved working with engineering company for channel improvements
2. Ray Guzniczak suggested moving the joint meeting to a meeting prior to the budget meeting for Planning Commission budget input.
3. Scott McPherson noted that his assistant planner resigned and that he has started recruiting for a replacement.

4. April 1st Planning Commission meeting. Scott and Aaron will be absent. If no applications or items are on the agenda, the April 1, 2015 PC meeting may be cancelled.

ADJOURNMENT: **Moved by** Jeff Argetsinger, **second by** Mark Wuerth to adjourn the meeting at 7:00 PM**. Voice vote: Ayes – 6, Nays – 0, Absent - 1. Motion carried.**

Respectfully submitted,

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Marilyn Beebe, Recording Secretary Mel Nowland, Secretary

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