

Wilson Township Planning Commission
Regular Meeting
May 6, 2015

CALL THE MEETING TO ORDER: Chair John Mathers called the meeting to order at 6:00 PM and let the Pledge of Allegiance.

ROLL CALL: Planning Commission (PC) Members Present: John Mathers, Jeff Argetsinger, Mark Wuerth, Ray Guzniczak, Mel Nowland, and Aaron Nordman. Absent: Jon Jasinski. Also present: recording secretary Marilyn Beebe, planner Scott McPherson, and guests Bud Shear, IMI, Joe Shear, IMI, and Dave Drews with Northern Michigan Engineering, Inc.

APPROVAL OF MINUTES:

1. **Moved by** Jeff Argetsinger and **support by** Ray Guzniczak to approve the March 4, 2015, Wilson Township Planning Commission meeting minutes. Voice vote: Ayes – 6, Nays – 0, Absent - 1.
MOTION CARRIED.

CITIZENS COMMENTS ON NON-AGENDA ITEMS: None.

NEW BUSINESS

1. Pre-application review for proposed IMI expansion. Scott McPherson reported that site plans have been completed and IMI is requesting that the PC consider a site plan review approval. Scott noted that any conditions could be referred to staff to be ensure conditions have been completed before issuing any permits or IMI could be required to appear at the June PC meeting for final approval.

Aaron Nordman questioned the survey accuracy (not showing parking encroachments and storm water runoff issue). Mel Nowland asked about the total height of the structure. Mr. Drews and Mr. Shear commented that easement issues have been addressed and there are no problems with adjoining property owners. Storm water runoff will be addressed when a review by the county is conducted. Preliminary calculations for storm water runoff were completed and no problems are anticipated. Mr. Drews also noted that he will verify the structure height with the architect.

Site Plan Review Standards for IMI 1385 M-75 S, Section 18.8 Standards for Planning Commission Approval of Site plan were reviewed and approved.

Conditions applied:

- Structure height in compliance with ZO
- (C) Meet requirements of the Charlevoix County Stormwater ordinance
- (I) Lighting details submitted prior to permit
- (P) Storm water system required by county and height of structure within ZO requirements

Moved by Mel Nowland with **support by** Ray Guzniczak to approve the Site Plan Review for IMI 1385 M-75 S, Section 18.8 Standards with verification of conditions being met and provided to the zoning administrator prior to permits being issued. Voice vote: Ayes – 5, Nays – 0, Abstain: 1, Absent - 1. **MOTION WAS APPROVED.**

OLD BUSINESS:

1. Zoning Ordinance amendments: Some of the PC members asked for updated copy of the Zoning Ordinance. Scott will see that copies are made. One will also be made to keep on file at the hall.

OTHER COMMUNICATIONS / REPORTS

1. Jeff Argetsinger reported that he and Supervisor Todd Sorenson met with NDG recently regarding channel dredging and parking lot paving at Fall Park.
2. Scott reported that a new assistant planner – Patrick Kilkenney – has been hired and starts May 26, 2015.

ADJOURNMENT: **Moved by** Mel Nowland, **support by** Ray Guzniczak to adjourn the meeting at 7:19 PM. Voice vote: Ayes – 6, Nays – 0, Absent - 1. **Motion carried.**

Respectfully submitted,

Marilyn Beebe, Recording Secretary

Mel Nowland, Secretary